

**2025 ORGANIZATIONAL MEETING**

7:00 o'clock p.m. Chairperson Buechler calls the meeting of the Planning Commission to order.

**1. ROLL CALL**

PRESENT: Buechler, Hilton, Garand, Muir, Gerstenberger

ABSENT: Koob, Oprita

ALSO PRESENT: Courtney Landreville, Recording Secretary  
Jorja Baldwin, Planning/Zoning Consultant  
Connie Neese, Parks Commission  
Angela Defrain, Fort Gratiot Township  
Deloris Pickard, Clyde Township  
David Norris, Fort Gratiot Township  
Sarah Beebe, Fort Gratiot Township  
Thomas Naughton, Fort Gratiot Township

**2. APPOINTMENT OF TEMPORARY CHAIR**

Motion by Hilton, supported by Garand, to appoint Buechler, as temporary chair. Voice Vote, 5/0.

**3. APPOINTMENT OF CHAIR, VICE CHAIR AND SECRETARY****Item 3-1: 2025 PLANNING COMMISSION CHAIR**

*Responsible for presiding over all meetings.*

Temporary Chairperson Buechler opens the nominations for the 2025 Planning Commission Chair.

NOMINATIONS: Buechler

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Temporary Chairperson Buechler closes the nominations for the 2025 Planning Commission Chair.

**CHAIRPERSON:**

Motion by Hilton, supported by Muir, to appoint Buechler, as 2025 Chairperson.  
Voice Vote, 5/0. Motion Passed.

**Item 3-2: 2025 PLANNING COMMISSION VICE CHAIR**

*Acting Chair in case of absence or conflict of interest*

**Permanent Chairperson opens the nominations for the 2025 Planning Commission Vice Chair.**

NOMINATIONS: Hilton

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Chairperson Buechler closes the nominations for the 2025 Planning Commission Vice Chair.

**VICE CHAIRPERSON:**

Motion by Buechler, supported by Muir, to appoint Hilton, as 2025 Vice Chairperson.  
Voice Vote, 5/0. Motion Passed.

**ITEM 3-3: 2025 PLANNING COMMISSION SECRETARY**

*The Secretary is responsible for taking attendance & roll call for voting.*

Chairperson Buechler opens the nominations for the 2025 Planning Commission Secretary.

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**NOMINATIONS:** Muir

Chairperson Buechler closes the nominations for the 2025 Planning Commission Secretary.

**SECRETARY:**

Motion by Hilton, supported by Gerstenberger, to appoint Muir, as 2025 Planning Commission Secretary.  
Voice Vote, 5/0. Motion Passed.

**4. APPROVAL OF AGENDA: March 11, 2025**

Motion by Buechler, supported by Garand, to approve the agenda as printed & posted.  
Voice Vote, 5/0. Motion Passed.

**5. APPROVAL OF MINUTES: November 12, 2024**

Motion by Muir, supported by Buechler, to approve the minutes as presented.  
Voice Vote, 5/0. Motion Passed.

**6. REPORT FROM TOWNSHIP BOARD REPRESENTATIVE: Clerk Robert Buechler**

- Ordinance updates: Business license
- Park improvements & survey
- Township newsletter
- Master plan updates
- Website updates

**7. REPORT FROM ZBA REPRESENTATIVE: Nathan Oprita – Not present****8. PUBLIC COMMENT**

Angela Defrain – Master plan, solar voting, ordinance updates, future land use map

**9. PUBLIC HEARINGS: None****10. OLD BUSINESS: None****11. NEW BUSINESS:****ITEM 11-1: 2025 PLANNING COMMISSION REPRESENTATIVE SERVING ON THE ZBA**

*Attend all ZBA meetings, third Tuesday of each month*

Chairperson Buechler opens the nominations for the 2025 Planning Commission Representative on the Zoning Board of Appeals.

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**NOMINATIONS:** Garand

Chairperson Buechler closes the nominations for the 2025 Planning Commission Representative on the Zoning Board of Appeals.

***PLANNING COMMISSION MEMBER ON ZONING BOARD OF APPEALS:***

Motion by Hilton, supported by Muir, to appoint Garand, as 2025 Planning Commission Representative on the Zoning Board of Appeals.  
Voice Vote, 5/0.

**12. COMMISSIONER UPDATES:**

- Commissioner binders
- Master Plan Update Discussion
  - RFP to be issued by the Board of Trustees
  - Future Land Use Map - Focus Areas
  - New Legislation Regarding Housing

13. **ADJOURNMENT**

Motion by Muir, supported by Gerstenberger, to adjourn. Vote, 5/0. Time, 7:45 P.M.