

7:02 o'clock p.m. Chairperson Wurmlinger calls the meeting of the Planning Commission to order.

1. ROLL CALL

PRESENT: Buechler, Hilton, Mills, Wurmlinger

ABSENT: Koob, Muir, Oprita

ALSO PRESENT: Courtney Reckker, Recording Secretary
Jorja Baldwin, Zoning Consultant

2. APPOINTMENT OF TEMPORARY CHAIR

Motion by Buechler, supported by Hilton, to appoint Kathy Wurmlinger as temporary chair.

Voice Vote, 4/0. Motion Carried.

3. APPOINTMENT OF CHAIR, VICE CHAIR AND SECRETARY

Item 3-1: 2023 PLANNING COMMISSION CHAIR

Responsible for presiding over all meetings.

Temporary Chairperson Wurmlinger opened the nominations for the 2023 Planning Commission Chair.

NOMINATIONS:

Buechler

Temporary Chairperson Wurmlinger closed the nominations for the 2023 Planning Commission Chair.

Motion 3-1, CHAIRPERSON:

Motion by Wurmlinger, supported by Hilton, to appoint Robert Buechler as 2023 Chairperson.

Voice Vote, 4/0. Motion Carried.

Item 3-2: 2023 PLANNING COMMISSION VICE CHAIR

Acting Chair in case of absence or conflict of interest

Chairperson Buechler opened the nominations for the 2023 Planning Commission Vice Chair.

NOMINATIONS:

Wurmlinger

Chairperson Buechler closed the nominations for the 2023 Planning Commission Vice Chair.

Motion 3-2, VICE CHAIRPERSON:

Motion by Hilton, supported by Buechler, to appoint Kathy Wurmlinger as 2023 Vice Chairperson.

Voice Vote, 4/0. Motion Carried.

ITEM 3-3: 2023 PLANNING COMMISSION SECRETARY

The Secretary is responsible for taking attendance, roll call for voting, and signs minutes.

Chairperson Buechler opened the nominations for the 2023 Planning Commission Secretary.

NOMINATIONS:

Muir

Chairperson Buechler closed the nominations for the 2023 Planning Commission Secretary.

Motion 3-3, SECRETARY:

Motion by Buechler, supported by Hilton, to appoint Shannon Muir as 2023 Planning Commission Secretary.

Voice Vote, 4/0. Motion Carried.

4. APPROVAL OF AGENDA: January 10, 2023

Motion by Wurmlinger, supported by Buechler, to approve the agenda as printed and posted.

Voice Vote, 4/0. Motion Carried.

5. APPROVAL OF MINUTES: December 13, 2022

Motion by Buechler, supported by Wurmlinger, to approve the minutes as presented.

Voice Vote, 4/0. Motion Carried.

6. REPORT FROM TOWNSHIP BOARD REPRESENTATIVE: Clerk Robert Buechler

- Township budget approved
- Accounting Clerk resigned and new hire was just accepted

7. REPORT FROM ZBA REPRESENTATIVE: None

8. PUBLIC COMMENT: None

9. PUBLIC HEARINGS: None

10. OLD BUSINESS: None

11. NEW BUSINESS:

ITEM 11-1: 2023 PLANNING COMMISSION REPRESENTATIVE SERVING ON THE ZBA

Attend all Zoning Board of Appeals meetings, held the third Tuesday of each month

Chairperson Buechler opened the nominations for the 2023 Planning Commission Representative on the Zoning Board of Appeals.

NOMINATIONS:

Oprita

Chairperson Buechler closed the nominations for the 2023 Planning Commission Representative on the Zoning Board of Appeals.

Motion by Mills, supported by Hilton, to appoint Nathan Oprita as 2023 Planning Commission Representative on the Zoning Board of Appeals.

Voice Vote, 4/0. Motion Carried.

12. COMMISSIONER UPDATES:

- Wurmlinger likes the agenda that is the same every time keeping it consistent
- Hilton commented on the format changes they have received in previous meetings recently and the documents included and their detail
- Wurmlinger asked if the information can be displayed on the screens and if all the plans can be accessed digitally. Preference for any size plans to be digitally accessible
- Updates on new township parks and master plans for parks, support from local community has been great for upcoming grants being applied for
- Park Commission Activities: New playground, disc golf course, purchased drinking/dog water fountains for the dog park and hockey rink for winter
- Wurmlinger asked if any workshops or trainings will be available this year
- Ordinance updates that we could work through, doing them section by section was recommended by Baldwin. Definitions in the ordinances and lake obstruction of view, parking and landscaping ordinances are Baldwin's top priorities for updating

13. ADJOURNMENT

Motion by Buechler, supported by Mills, to adjourn. Vote, 4/0. Time, 7:39 P.M.