

MEMBERS PRESENT: CRAWFORD, BUECHLER, BRADLEY, KISH AND BRUCKNER  
 MEMBERS ABSENT: WELLS AND ARMBRUSTER  
 ALSO PRESENT: FIRE DEPARTMENT: TRAVIS WOOLMAN, BRENT WOOLMAN, JERRY WOOLMAN,  
 BILL SHAGENA, LUCAS SMITH, STEVE GOUDY  
 PATTY BUNDY, UTILITY BILLING CLERK/ORDINANCE ENFORCEMENT OFFICER  
 ROB MONTGOMERY, ZONING BOARD OF APPEALS / PARKS DEPARTMENT

Motion by Kish, seconded by Bruckner, to approve the Minutes of the REGULAR MEETING of August 16<sup>th</sup>, 2023, as printed and posted. Vote, Unanimous. **MOTION PASSED.**

**CITIZENS WISHING TO ADDRESS THE BOARD:** \*

Rob Montgomery regarding: Drinking fountains installed & in operation at Dog Park & Nature Trail; Keewahdin Beach roadway improvements; Proposed salary range for Item #2, NEW BUSINESS; and late fees that may be incurred by the Township.

**APPROVAL OF AGENDA:**

Motion by Bradley, seconded by Bruckner, to approve the Agenda, as printed and posted. Vote, Unanimous. **MOTION PASSED.**

**TREASURER'S REPORT:**

|                               |                 |
|-------------------------------|-----------------|
| GENERAL FUND                  | \$ 2,119,921.12 |
| FIRE DEPARTMENT FUND          | \$ 1,445,395.73 |
| FIRE CAPITAL IMPROVEMENT FUND | \$ 199,606.37   |
| POLICE PROTECTION FUND        | \$ 543,893.94   |
| TRASH / RECYCLING FUND        | \$ 368,541.99   |
| BUILDING DEPARTMENT FUND      | \$ 94,430.79    |
| UTILITY RECEIVING FUND        | \$ 2,096,705.10 |
| TOTAL                         | \$ 6,868,495.04 |
| MISCELLANEOUS PROJECTS        | \$ 941,655.94   |
| GRAND TOTAL                   | \$ 7,810,150.98 |

Motion by Buechler, seconded by Bradley, to receive the Treasurer's Report, as given. Roll Call Vote, 5/0. **MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 7,810,150.98.**

**BILLS PRESENTED FOR APPROVAL:**

|  |               |
|--|---------------|
| GENERAL FUND                                 | \$ 6,499.40   |
| FIRE DEPARTMENT FUND                         | \$ 21,214.20  |
| FIRE CAPITAL IMPROVEMENT FUND                | \$ 7,815.16   |
| POLICE PROTECTION FUND                       | \$ 84,423.20  |
| TRASH / RECYCLING FUND                       | \$ 0.00       |
| BUILDING DEPARTMENT FUND                     | \$ 0.00       |
| UTILITY RECEIVING FUND                       | \$ 204,091.44 |
| TOTAL  | \$ 324,043.40 |
| MISCELLANEOUS PROJECTS (KRAFFT SEWER BD DBT) | 43,677.50     |
| MISCELLANEOUS PROJECTS (MAINT. & IMP.)       | \$ 82,173.05  |
| GRAND TOTAL                                  | \$ 449,893.95 |

Motion by Bruckner, seconded by Kish, to pay bills, as presented. Roll Call Vote, 5/0. **MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 449,893.95.**

\* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

**CORRESPONDENCE:**

1. St. Clair County Chapter Meeting & Pasta Luncheon, Thursday, September 21<sup>st</sup>, 2023 at 11:30 a.m. in Ira Township in Fair Haven. (Cost is \$10.00/person). Please advise Clerk Buechler if you plan to attend.
2. EDA 2023 Annual Meeting, Thursday, September 28, 2023 at the Boardwalk Theatre in St. Clair. (Cost - \$40.00/person). Registration required. Please advise Supervisor or Clerk if you plan to attend.
3. Letter of *Acknowledgement* from City of Port Huron Mayor, Pauline Repp, for Fort Gratiot Township's involvement in the Intergovernmental Agreement for sharing of expenses for dredging of the Black River Canal.

Motion by Buechler, seconded by Bradley, to accept correspondence, as presented. Vote, Unanimous.  
**MOTION PASSED.**

**PUBLIC HEARING(S):** NONE

**UNFINISHED BUSINESS:** NONE

**NEW BUSINESS:**

1. Motion by Crawford, seconded by Buechler, accept the *Letter of Retirement* from Fire Chief, Patrick Smith, effective immediately. Vote, 4/1, Kish voting no. **MOTION PASSED.**
2. Motion by Crawford, seconded by Bradley, to approve the posting for the position of Fire Chief.

POINTS OF DISCUSSION: \* Approximate salary range up to \$70,000.00.  
\* Posting internally and externally.

Roll Call Vote, 5/0. **MOTION PASSED.**

3. Motion by Bruckner, seconded by Buechler, to accept the proposal, from Dyck Security Services, Inc., for the upgrade of Security System PC (\$5,997.27) and update NVR with capable HDD requirements (\$1,989.44), at a total estimated cost of \$7,986.71.

POINTS OF DISCUSSION: \* Current PC is Windows 7 and no longer compatible or updatable.  
\* Proposed cost includes equipment, equipment installation and set-up.

Roll Call Vote, 5/0. **MOTION PASSED.**

4. Motion by Crawford, seconded by Kish, to adopt Resolution 2023-011 In Support of the Michigan Township Participating Plan Risk Reduction Grant Program (RRGP) Grant Application.

POINTS OF DISCUSSION: \* Grant is up to \$5,000 to defray the costs of the upgrade to Security PC and Cameras

Roll Call Vote, 5/0. **MOTION PASSED.**

5. Motion by Bradley, seconded by Bruckner, to approve the Purchase Order from Quadient Leasing USA, Inc. for 60 month lease on postage meter, at a total cost of \$10,669.80 (\$177.83/month).

POINTS OF DISCUSSION: \* Quote is to replace current machine; current lease is \$157.00/month

Roll Call Vote, 5/0. **MOTION PASSED.**



**BOARD DISCUSSION:**

- Pointe Community Center parking lot.
- Poor condition of former Italian Villa property.
- Thank You to Chief Smith for years of public service with the Fire Department.
- Passing of former Supervisor, Doug Hannan.
- Lake Huron Woods II Independent Living Apartments to begin construction.
- 2024 Budget.
- Krafft Road Apartments.

**CITIZENS WISHING TO ADDRESS THE BOARD:**

Kim Woolman regarding personnel issues.

Steve Goudy regarding the length of posting for Fire Chief Position; and personnel issues.

Chris Schultz regarding HR issues; posting for Fire Chief Position; and flooding of ditches on Orvall Drive.

Rob Montgomery regarding service drive behind McDonald's; and Fire Chief Position and salary range.

Motion by Kish, seconded by Bruckner, to adjourn. Time, 7:28 o'clock p.m. Vote, Unanimous. **MOTION PASSED.  
MEETING ADJOURNED.**



ROBERT D. BUECHLER, CLERK  
FORT GRATIOT CHARTER TOWNSHIP

RDB/RCC/vo

ROBERT C. CRAWFORD, SUPERVISOR  
FORT GRATIOT CHARTER TOWNSHIP