

MEMBERS PRESENT: CRAWFORD, OPRITA, BUECHLER, BRUCKNER AND ARMBRUSTER
 MEMBERS ABSENT: KISH AND BRADLEY
 ALSO PRESENT: LISA SHAGENA, ASSESSOR AND BILL SHAGENA, FIRE DEPARTMENT CAPTAIN
 PATTI BUNDY, UTILITY BILLING CLERK / ORDINANCE ENFORCEMENT OFFICER

Motion by Buechler, seconded by Bruckner, to approve the Minutes of the **REGULAR MEETING** of January 4th, 2023, as printed and posted; and the **SPECIAL MEETING** of January 10th, 2023, as printed and posted. Vote, Unanimous.
MOTION PASSED.

CITIZENS WISHING TO ADDRESS THE BOARD: * NONE

APPROVAL OF AGENDA:

Motion by Crawford, seconded by Armbruster, to approve the Agenda, with the addition of Item #10, NEW BUSINESS: Resolution Adopting 2023-2027 Parks and Recreation Master Plan. Vote, Unanimous. **MOTION PASSED.**
AGENDA APPROVED, AS AMENDED.

TREASURER'S REPORT:

GENERAL FUND	\$ 2,268,160.66
FIRE DEPARTMENT FUND	\$ 1,562,291.45
FIRE CAPITAL IMPROVEMENT FUND	\$ 112,378.14
POLICE PROTECTION FUND	\$ 708,791.69
TRASH / RECYCLING FUND	\$ 516,250.62
BUILDING DEPARTMENT FUND	\$ 105,243.35
UTILITY RECEIVING FUND	\$ 2,073,299.81
TOTAL	\$ 7,346,415.72
MISCELLANEOUS PROJECTS	\$ 1,031,833.69
GRAND TOTAL	\$ 8,378,249.41

Motion by Armbruster, seconded by Buechler, to receive the Treasurer's Report, as given. Roll Call Vote, 5/0.
MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 8,378,249.41.

BILLS PRESENTED FOR APPROVAL:

GENERAL FUND	\$ 72,331.38
FIRE DEPARTMENT FUND	\$ 36,377.48
FIRE CAPITAL IMPROVEMENT FUND	\$ 0.00
POLICE PROTECTION FUND	\$ 82,399.63
TRASH / RECYCLING FUND	\$ 0.00
BUILDING DEPARTMENT FUND	\$ 1,458.60
UTILITY RECEIVING FUND	\$ 354,843.73
TOTAL	\$ 547,410.82
MISCELLANEOUS PROJECTS	\$ 0.00
GRAND TOTAL	\$ 547,410.82

Motion by Oprita, seconded by Bruckner, to pay bills, as presented. Roll Call Vote, 5/0. **MOTION PASSED.**
BILLS APPROVED IN THE AMOUNT OF \$ 547,410.82.

* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

SHERIFF DEPARTMENT REPORT: Given by representative of Sheriff Department: Captain Pohl

Total Calls for Service for the month of December, 2022, (545). Number of Patrol Hours, (1116). 5 Animal Complaint; 1 Assault & Battery; 65 Assist Other Depts.; 201 Assist Public; 28 B&E/Alarm; 3 B&E/Building & Vehicle; 10 Disorderly Persons; 13 Domestic Assault; 4 Fraud; 4 Harassment & Threats; 6 Juvenile Matter; 6 Larceny; 2 MDOP; 4 PI Traffic Crash; 41 PD Traffic Crash; 6 Retail Fraud; 2 Sex Offense; 1 Stolen Vehicle; 45 Suspicious Incidents; 98 Misc.: School Checks/Warrant Arrests/Follow-up/BOL, 911 Hang-ups, etc.; 109 Traffic Stops; 72 Tickets Issued.

Captain Pohl gave a presentation of Fort Gratiot Township Stats 2020-2022.

CITIZENS WISHING TO ADDRESS THE SHERIFF: * NONE

FIRE DEPARTMENT REPORT: Total runs for the month of December, 2022, (187). 7 Fire; 154 Rescue/EMS; 9 Hazardous Condition (No Fire); 1 Service Calls; 4 Good Intent Calls; 12 False Alarm/False Call. Total Cost, \$26,056.75.

BUILDING DEPARTMENT REPORT: Total permits issued for the month of December, 2022, (17). 11 Residential Addition / Alteration/Repair (Val. 144,965); 2 Accessory Structure (Val. 56,000); 2 Fence (Val. 7,000); 1 New Commercial Structure (Val. 150,000); 1 Commercial Addition/Alteration/Repair (Val. 2,400,000). Total Valuation, \$ 2,757,965.00. Total Fees, \$ 12,478.50.

PLUMBING/MECHANICAL INSPECTOR'S REPORT: Total permits issued for the month of December, 2022, (21). 17 Mechanical (2,565.00); 4 Plumbing (599.00). Total Fees, \$ 3,164.00.

ELECTRICAL DEPARTMENT REPORT: Total permits issued for the month of December, 2022, (20). Total Fees, \$ 4,482.00.

ORDINANCE ENFORCEMENT OFFICER REPORT: Total Complaints for the month of December, 2022, (23). 7 Blight; 15 RV Storage/Parking; 1 Misc. Ordinance Violations. Total Hours, 20. Total Miles, 48.

CORRESPONDENCE: NONE

Motion by Buechler, seconded by Oprita, to accept Reports, as presented. Vote, Unanimous. **MOTION PASSED.**

PUBLIC HEARING(S): NONE

UNFINISHED BUSINESS:

1. Motion by Armbruster, seconded by Bruckner, to adopt the Proposed Ordinance No. 226, AN ORDINANCE OF FORT GRATIOT CHARTER TOWNSHIP, ST. CLAIR COUNTY, MICHIGAN TO AMEND: CHAPTER 38—UTILITIES, ARTICLE VI—SUPPLEMENTAL REGULATIONS TO ADD SECTIONS 38-636 THROUGH 38-639, AND TO ADD ADDITIONAL LANGUAGE TO SECTIONS 38-142, 38-143, 38-172, 38-173, 38-177, 38-203, 38-262, 28-263, 38-322, 38-323, 38-353, 38-362, 38-363 AND 38-413 TO ALLOW FOR SOLAR ENERGY SYSTEMS.

POINTS OF DISCUSSION: * Introduction approved on 01/04/2023 by the Township Board;
Planning Commission held Public Hearing on 10/11/2022 and recommended adoption;
St. Clair County Metropolitan Planning Commission recommended adoption.

Roll Call Vote, 5/0. **MOTION PASSED.**

NEW BUSINESS:

1. Motion by Buechler, seconded by Crawford, to approve meeting with the St. Clair County Road Commission, for the annual meeting with the Township, at the earliest time possible.

POINTS OF DISCUSSION: * Time slots available: 12:30 p.m. - 2:00 p.m.; or
2:00 p.m. - 3:30 p.m.; or
3:30 p.m. - 5:00 p.m.; or
5:00 p.m. - 7:30 p.m.

Vote, Unanimous. **MOTION PASSED.**

NEW BUSINESS, CONTINUED:

2. Motion by Armbruster, seconded by Oprita, to accept the *Letter of Retirement*, from Mark "Smitty" Smith, from the positions of Department of Public Works Laborer and Grounds Maintenance Forman, effective March 2nd, 2023.

POINTS OF DISCUSSION: * Mr. Smith has been with the Township since July 6, 2000.

Vote, 4/1, Crawford voting no. **MOTION PASSED.**

3. Motion by Crawford, seconded by Bruckner, to approve the DPW Superintendent's request to move Tyler Peters from the position of DPW Laborer to Grounds Forman, effective March 1st, 2023; and approve the posting of DPW Laborer position. Roll Call Vote, 5/0. **MOTION PASSED.**

4. Motion by Crawford, seconded by Buechler, to adopt the Addendum to Personnel Policy (Policy #1), Section C: deleting paragraph (a); and replacing paragraph (B) to reflect the same PTO schedule as the Union Agreement.

YEARS OF SERVICE	TOTAL ANNUAL PTO
0 - 6 Months	37.5 Hours (5 Days)
6 - 12 Months	82.5 Hours (11 Days)
1 - 3 Years	120 Hours (16 Days)
4 - 6 Years	157.5 Hours (21 Days)
7 - 10 Years	180 Hours (24 Days)
11 - 14 Years	202.5 Hours (27 Days)
15+ Years	225 Hours (30 Days)

Maximum Time

Roll Call Vote, 5/0. **MOTION PASSED.**

5. Motion by Armbruster, seconded by Oprita, to approve the request to apply 3M Safety Silver 20 Glass Coating on 69 window panes at the Fort Gratiot Municipal Center and Fire Department, by Michigan Glass Coatings of Auburn Hills, at a cost of \$5,919.00. Roll Call Vote, 5/0. **MOTION PASSED.**

6. Motion by Armbruster, seconded by Bruckner, to approve the appointment of Courtney Reckker as Zoning Board of Appeals (ZBA) Recording Secretary, at an annual stipend of \$4,010.00. Roll Call Vote, 5/0. **MOTION PASSED.**

7. Motion by Buechler, seconded by Bruckner, to adopt Resolution (2023-001) of Intent to Collect Summer Property Tax Levy for St. Clair County Regional Educational Service Agency for the year 2023. Roll Call Vote, 5/0. **MOTION PASSED.**

8. Motion by Armbruster, seconded by Oprita, to approve the internal posting and hiring of an Event Coordinator, at an annual stipend of \$ 3,000.00.

POINTS OF DISCUSSION: * The Job Description was previously approved.

Roll Call Vote, 5/0. **MOTION PASSED.**

9. Motion by Buechler, seconded by Bruckner, to accept the Contract Service Agreement with Ace Pyro, LLC, for Fireworks Display, at a cost of \$14,500.00; and approve Application for Fireworks Display Permit.

POINTS OF DISCUSSION: * Display Date - June 24th, 2023; tentative rain date - Sunday, 06/25/2023.

* Display fee same as 2022

Roll Call Vote, 5/0. **MOTION PASSED.**

10. Motion by Crawford, seconded by Oprita, to adopt Resolution 2023-002, adopting the 2023-2027 Parks and Recreation Master Plan. Roll Call Vote, 5/0. **MOTION PASSED.**

BOARD DISCUSSION:

- MTA Conference Information
- Retirement Party for Road Commissioner, William Blumerich
- Revenue Sharing
- Facebook Post re: Property taxes
- Panhandling

CITIZENS WISHING TO ADDRESS THE BOARD:

- David Murray re: zoning of church property listed "For Sale" at 4311 Pine Grove Road.
- Dean Marlar re: Fireworks

Motion by Armbruster, seconded by Buechler, to adjourn. Time, 7:39 o'clock p.m. Vote, Unanimous.
MOTION PASSED. MEETING ADJOURNED.



ROBERT D. BUECHLER, CLERK
FORT GRATIOT CHARTER TOWNSHIP

ROBERT C. CRAWFORD, SUPERVISOR
FORT GRATIOT CHARTER TOWNSHIP

RDB/RCC/vo