

MEMBERS PRESENT: CRAWFORD , OPRITA , BUECHLER , BRADLEY , KISH ,  
BRUCKNER  AND ARMBRUSTER

MEMBERS ABSENT: \_\_\_\_\_

ALSO PRESENT: \_\_\_\_\_

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Minutes of the **REGULAR MEETING** of January 4<sup>th</sup>, 2023, ( as printed and posted / with corrections ); and the **SPECIAL MEETING** of January 10<sup>th</sup>, 2022 ( as printed and posted / with corrections ). Vote, \_\_\_\_\_.

**CITIZENS WISHING TO ADDRESS THE BOARD:** \*

**APPROVAL OF AGENDA:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Agenda, ( as printed and posted / with corrections ). Vote, \_\_\_\_\_.

**TREASURER'S REPORT:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to receive the Treasurer's Report, as given.  
Roll Call Vote, \_\_\_\_ / \_\_\_\_.

**TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$**

BUECHLER  OPRITA  KISH  BRADLEY  BRUCKNER  ARMBRUSTER  CRAWFORD

**BILLS PRESENTED FOR APPROVAL:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to pay bills, as presented. Roll Call Vote, \_\_\_\_ / \_\_\_\_.

**BILLS APPROVED IN THE AMOUNT OF \$**

BUECHLER  OPRITA  KISH  BRADLEY  BRUCKNER  ARMBRUSTER  CRAWFORD

**SHERIFF DEPARTMENT REPORT:** Given by representative of Sheriff Department: \_\_\_\_\_

Total Calls for Service for the month of December, 2022, (545). Number of Patrol Hours, (1116). 5 Animal Complaint; 1 Assault & Battery; 65 Assist Other Depts.; 201 Assist Public; 28 B&E/Alarm; 3 B&E/Building & Vehicle; 10 Disorderly Persons; 13 Domestic Assault; 4 Fraud; 4 Harassment & Threats; 6 Juvenile Matter; 6 Larceny; 2 MDOP; 4 PI Traffic Crash; 41 PD Traffic Crash; 6 Retail Fraud; 2 Sex Offense; 1 Stolen Vehicle; 45 Suspicious Incidents; 98 Misc.: School Checks/Warrant Arrests/Follow-up/BOL, 911 Hang-ups, etc.; 109 Traffic Stops; 72 Tickets Issued.

**CITIZENS WISHING TO ADDRESS THE SHERIFF:** \*

**FIRE DEPARTMENT REPORT:** Total runs for the month of December, 2022, (187). 7 Fire; 154 Rescue/EMS; 9 Hazardous Condition (No Fire); 1 Service Calls; 4 Good Intent Calls; 12 False Alarm/False Call. Total Cost, \$26,056.75.

**BUILDING DEPARTMENT REPORT:** Total permits issued for the month of December, 2022, (17). 11 Residential Addition / Alteration/Repair (Val. 144,965); 2 Accessory Structure (Val. 56,000); 2 Fence (Val. 7,000); 1 New Commercial Structure (Val. 150,000); 1 Commercial Addition/Alteration/Repair (Val. 2,400,000). Total Valuation, \$ 2,757,965.00. Total Fees, \$ 12,478.50.

**PLUMBING/MECHANICAL INSPECTOR'S REPORT:** Total permits issued for the month of December, 2022, (21). 17 Mechanical (2,565.00); 4 Plumbing (599.00). Total Fees, \$ 3,164.00.

**ELECTRICAL DEPARTMENT REPORT:** Total permits issued for the month of December, 2022, (20). Total Fees, \$ 4,482.00.

**ORDINANCE ENFORCEMENT OFFICER REPORT:** Total Complaints for the month of December, 2022, (23). 7 Blight; 15 RV Storage/Parking; 1 Misc. Ordinance Violations. Total Hours, 20. Total Miles, 48.

\* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

**CORRESPONDENCE:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept Reports, as presented. Vote, \_\_\_\_\_.

**PUBLIC HEARING(S):** NONE

**UNFINISHED BUSINESS:**

1. ADOPTION OF PROPOSED ORDINANCE NO. 226, AN ORDINANCE OF FORT GRATIOT CHARTER TOWNSHIP, ST. CLAIR COUNTY, MICHIGAN TO AMEND: CHAPTER 38—UTILITIES, ARTICLE VI—SUPPLEMENTAL REGULATIONS TO ADD SECTIONS 38-636 THROUGH 38-639, AND TO ADD ADDITIONAL LANGUAGE TO SECTIONS 38-142, 38-143, 38-172, 38-173, 38-177, 38-203, 38-262, 28-263, 38-322, 38-323, 38-353, 38-362, 38-363 AND 38-413 TO ALLOW FOR SOLAR ENERGY SYSTEMS:

POINTS OF DISCUSSION: \* Introduction approved on 01/04/2023 by the Township Board;  
Planning Commission held Public Hearing on 10/11/2022 and recommended adoption;  
St. Clair County Metropolitan Planning Commission recommended adoption.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the Proposed Ordinance No. 226, AN ORDINANCE OF FORT GRATIOT CHARTER TOWNSHIP, ST. CLAIR COUNTY, MICHIGAN TO AMEND: CHAPTER 38—UTILITIES, ARTICLE VI—SUPPLEMENTAL REGULATIONS TO ADD SECTIONS 38-636 THROUGH 38-639, AND TO ADD ADDITIONAL LANGUAGE TO SECTIONS 38-142, 38-143, 38-172, 38-173, 38-177, 38-203, 38-262, 28-263, 38-322, 38-323, 38-353, 38-362, 38-363 AND 38-413 TO ALLOW FOR SOLAR ENERGY SYSTEMS.

Roll Call Vote, \_\_\_\_ / \_\_\_\_.

BUECHLER  OPRITA  KISH  BRADLEY  BRUCKNER  ARMBRUSTER  CRAWFORD

**NEW BUSINESS:**

1. ST. CLAIR COUNTY ROAD COMMISSION'S ANNUAL MEETINGS WITH TOWNSHIPS ON MONDAY, FEBRUARY 20, 2023:

POINTS OF DISCUSSION: \* Time slots available: 12:30 p.m. - 2:00 p.m.; or  
2:00 p.m. - 3:30 p.m.; or  
3:30 p.m. - 5:00 p.m.; or  
5:00 p.m. - 7:30 p.m.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve meeting with the St. Clair County Road Commission, for the annual meeting with the Township, at \_\_\_\_\_ o'clock p.m. Vote, \_\_\_\_\_.

2. LETTER OF RETIREMENT FROM MARK "SMITTY" SMITH, FROM THE POSITIONS OF DEPARTMENT OF PUBLIC WORKS LABORER AND GROUNDS FORMAN, EFFECTIVE MARCH 2, 2023:

POINTS OF DISCUSSION: \* Mr. Smith has been with the Township since July 6, 2000.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the *Letter of Retirement*, from Mark "Smitty" Smith, from the positions of Department of Public Works Laborer and Grounds Maintenance Forman, effective March 2<sup>nd</sup>, 2023. Vote, \_\_\_\_\_.

3. DPW SUPERINTENDENTS REQUEST TO MOVE TYLER PETERS FROM DPW LABORER POSITION TO GROUNDS FORMAN, EFFECTIVE MARCH 1<sup>ST</sup>, 2023; AND TO APPROVE THE POSTING OF DPW LABORER POSITION:

POINTS OF DISCUSSION: \*

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the DPW Superintendent's request to move Tyler Peters from the position of DPW Laborer to Grounds Forman, effective March 1<sup>st</sup>, 2023; and approve the posting of DPW Laborer position. Roll Call Vote, \_\_\_\_ / \_\_\_\_.

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**NEW BUSINESS, CONTINUED:**

4. PROPOSED ADDENDUM TO PERSONNEL POLICY (POLICY #1), SECTION C, DELETING PARAGRAPH (A); AND REPLACING PARAGRAPH (B):

YEARS OF SERVICE	TOTAL ANNUAL PTO
0 - 6 Months	37.5 Hours ( 5 Days)
6 - 12 Months	82.5 Hours (11 Days)
1 - 3 Years	120 Hours (16 Days)
4 - 6 Years	157.5 Hours (21 Days)
7 - 10 Years	180 Hours (24 Days)
11 - 14 Years	202.5 Hours (27 Days)
15+ Years	225 Hours (30 Days) Maximum Time

POINTS OF DISCUSSION: \*

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the Addendum to Personnel Policy (Policy #1), Section C: deleting paragraph (a); and replacing paragraph (B) to reflect the same PTO schedule as the Union Agreement. Roll Call Vote, \_\_\_\_ / \_\_\_\_.

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3. REQUEST TO APPROVE 3M SAFETY SILVER 20 GLASS COATING FOR 69 WINDOW PANES ON THE FORT GRATIOT MUNICIPAL CENTER AND FIRE DEPARTMENT, BY MICHIGAN GLASS COATINGS OF AUBURN HILLS, AT A COST OF \$5,919.00:

POINTS OF DISCUSSION: \*

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the request to apply 3M Safety Silver 20 Glass Coating on 69 window panes at the Fort Gratiot Municipal Center and Fire Department, by Michigan Glass Coatings of Auburn Hills, at a cost of \$5,919.00. Roll Call Vote, \_\_\_\_ / \_\_\_\_.

BUECHLER  OPRITA  KISH  BRADLEY  BRUCKNER  ARMBRUSTER  CRAWFORD

4. APPOINTMENT OF COURTNEY RECKKER AS ZONING BOARD OF APPEALS (ZBA) RECORDING SECRETARY AT AN ANNUAL STIPEND OF \$4,010.00:

POINTS OF DISCUSSION: \*

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the appointment of Courtney Reckker as Zoning Board of Appeals (ZBA) Recording Secretary, at an annual stipend of \$4,010.00. Roll Call Vote, \_\_\_\_ / \_\_\_\_.

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5. RESOLUTION (2023-001) OF INTENT TO COLLECT SUMMER PROPERTY TAX LEVY FOR ST. CLAIR COUNTY REGIONAL EDUCATION SERVICE AGENCY FOR THE YEAR 2023:

POINTS OF DISCUSSION: \*

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt Resolution (2023-001) of Intent to Collect Summer Property Tax Levy for St. Clair County Regional Educational Service Agency for the year 2023. Roll Call Vote, \_\_\_\_ / \_\_\_\_.

BUECHLER  OPRITA  KISH  BRADLEY  BRUCKNER  ARMBRUSTER  CRAWFORD

**NEW BUSINESS, CONTINUED:**

6. REQUEST TO INTERNALLY POST AND HIRE AN EVENT COORDINATOR, AT AN ANNUAL STIPEND OF \$ 3,000.00:

POINTS OF DISCUSSION: \* The Job Description was previously approved.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the internal posting and hiring of an Event Coordinator, at an annual stipend of \$ 3,000.00. Roll Call Vote, \_\_\_\_ / \_\_\_\_.

BUECHLER  OPRITA  KISH  BRADLEY  BRUCKNER  ARMBRUSTER  CRAWFORD

7. REQUEST TO ACCEPT THE CONTRACT SERVICE AGREEMENT WITH ACE PYRO, LLC, FOR FIREWORKS DISPLAY; AND APPROVE APPLICATION FOR FIREWORKS DISPLAY PERMIT:

POINTS OF DISCUSSION: \* Display Date - June 24<sup>th</sup>, 2023  
\* Display fee same as 2022

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the Contract Service Agreement with Ace Pyro, LLC, for Fireworks Display, at a cost of \$14,500.00; and approve Application for Fireworks Display Permit. Roll Call Vote, \_\_\_\_ / \_\_\_\_.

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**BOARD DISCUSSION:**

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**CITIZENS WISHING TO ADDRESS THE BOARD:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn. Time, \_\_\_\_\_ o'clock p.m.  
Vote, \_\_\_\_\_. **MOTION PASSED. MEETING ADJOURNED.**