

MEMBERS PRESENT: CRAWFORD, OPRITA, BUECHLER, BRADLEY, KISH, BRUCKNER AND ARMBRUSTER

MEMBERS ABSENT: NONE

ALSO PRESENT: PAT SMITH, FIRE CHIEF
 JORJA BALDWIN, PLANNING/ZONING DEPARTMENT
 LISA SHAGENA, ASSESSOR
 PATTI BUNDY, UTILITY BILLING CLERK/ORDINANCE ENFORCEMENT OFFICER

Motion by Kish, seconded by Oprita, to approve the Minutes of the **SPECIAL MEETING** of November 16th, 2022 (6 p.m.) as printed and posted; and the **REGULAR MEETING** of November 16th, 2022 as printed and posted.

Vote, Unanimous. **MOTION PASSED.**

CITIZENS WISHING TO ADDRESS THE BOARD: *

Josh Sparling, Fort Gratiot Little League President, re: termination of Little League Agreement for Parker Road.

Rob Montgomery regarding Fort Gratiot Little League Agreement termination and Parks Commission appointment.

APPROVAL OF AGENDA:

Motion by Bradley, seconded by Armbruster, to approve the Agenda, with the addition of Item #9, NEW BUSINESS: Appointment to Parks Commission. Vote, Unanimous. **MOTION PASSED.**

TREASURER'S REPORT:

GENERAL FUND	\$ 2,066,249.83
FIRE DEPARTMENT FUND	\$ 1,042,224.98
FIRE CAPITAL IMPROVEMENT FUND	\$ 5.04
POLICE PROTECTION FUND	\$ 288,421.76
TRASH / RECYCLING FUND	\$ 149,321.39
BUILDING DEPARTMENT FUND	\$ 93,235.88
UTILITY RECEIVING FUND	\$ 2,042,507.36
TOTAL	\$ 5,681,966.24
MISCELLANEOUS PROJECTS	\$ 1,109,617.55
GRAND TOTAL	\$ 6,791,583.79

Motion by Armbruster, seconded by Buechler, to receive the Treasurer's Report, as given. Roll Call Vote, 7/0. **MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 6,791,583.79.**

BILLS PRESENTED FOR APPROVAL:

GENERAL FUND	\$ 173,350.53
FIRE DEPARTMENT FUND	\$ 38,291.47
FIRE CAPITAL IMPROVEMENT FUND	\$ 7,815.16
POLICE PROTECTION FUND	\$ 82,388.43
TRASH / RECYCLING FUND	\$ 60,514.47
BUILDING DEPARTMENT FUND	\$ 219.33
UTILITY RECEIVING FUND	\$ 308,717.86
TOTAL	\$ 671,297.25
MISCELLANEOUS PROJECTS (PARKS MILLAGE)	\$ 21,699.33
GRAND TOTAL	\$ 696,831.77

Motion by Bradley, seconded by Bruckner, to pay bills, as presented. Roll Call Vote, 7/0. **MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 696,831.77.**

* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

CORRESPONDENCE:

1. Port Huron Township notification that his has prepared a "Draft" Master Plan, including the 2022-2026 Parks and Recreation Plan.

Motion by Kish, seconded by Buechler, to accept Correspondence, as given. Vote, Unanimous. **MOTION PASSED.**

PUBLIC HEARING(S): NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

1. Motion by Crawford, seconded by Bruckner, to adopt the *Proclamation Designating December 2022 as United Way of St. Clair County Month*. Roll Call Vote, 7/0. **MOTION PASSED.**
2. Motion by Armbruster, seconded by Oprita, to approve the International Union of Operating Engineers Local 324 Agreement. Roll Call Vote, 7/0. **MOTION PASSED.**
3. Motion by Bradley, seconded by Buechler, to adopt Resolution 2022-021, Increasing the Employer Contribution Rate of its 401(a) Retirement Plan from Nine (9%) percent to Twelve (12%) percent, effective January 1, 2023.

POINTS OF DISCUSSION: * Based on base wage, not overtime.
 * Not a match employer contribution, but employees can choose to contribute, as well.

Roll Call Vote, 7/0. **MOTION PASSED.**

4. Motion by Armbruster, seconded by Bruckner, to adopt Resolution 2022-020, adopting the Planning and Zoning Application Fee Schedule, as follows:

PLANNING COMMISSION FILING FEE SCHEDULE		
REQUEST	Non-Refundable FILING FEE	Refundable ⁽¹⁾ ENGINEERING DEPOSIT
Rezoning (Includes One Public Hearing)	\$ 1,250.00	None Required to File
Special Use Approval (Includes One Public Hearing)	\$ 1,000.00	None Required to File
Site Plan - Commercial/Industrial/Multi-Family	\$ 750.00	\$ 1,000.00
Site Plan/Special Land Use (Includes One Public Hearing)	\$ 1,050.00	\$ 1,000.00
Subdivision/Single Family Site Condominium	\$ 1,500.00	\$ 750.00
Planned Unit Development	\$ 1,500.00	\$ 500.00
Public Hearing (Additional)	\$ 300.00	None Required to File
Special Meeting ⁽²⁾	\$ 300.00	None Required to File

ZONING BOARD OF APPEALS FILING FEE SCHEDULE	
REQUEST	FILING FEE
Variance	\$ 550.00
Class A Designation	\$ 550.00
Appeal, Exemption or Interpretation	\$ 450.00
Special Meeting ⁽²⁾	\$ 250.00

- (1) Any unused portion of engineering deposit may be refunded. Additional engineering funds may be collected with project progression.
- (2) Special meeting fees are not assessed when the special meeting is held in a month in which no regular meeting has been held.

POINTS OF DISCUSSION: * Fees reflect the cost to the Township for notices, publications and meetings.

Roll Call Vote, 7/0. **MOTION PASSED.**

NEW BUSINESS, CONTINUED:

5. Motion by Bradley, seconded by Oprita, to approve the Fire Chiefs request to change the boundary for allowing applicants to apply for a Paid-on-Call Firefighter position to include our coverage area in Clyde Township and the outlined area within the City of Port Huron.

POINTS OF DISCUSSION: * Difficulty departments are having in getting Paid-on-Call Firefighters. Current SOG's require a Paid-on-Call Firefighter to live in Fort Gratiot Township.
* Goal is to reach to Five minute response time.

Roll Call Vote, 7/0. **MOTION PASSED.**

6. Motion by Kish, seconded by Bradley, to approve the Fire Chiefs request and hire Dequan Bowden as a Paid-on-Call Firefighter, effective December 8th, 2022. Roll Call Vote, 7/0. **MOTION PASSED.**
7. Motion by Kish, seconded by Bruckner, to adopt Resolution 2022-022, Amending Appendix "A", Chapter 36, Utilities with regard to Water and Sewer Access Fees. Roll Call Vote, 7/0. **MOTION PASSED.**
8. **NO ACTION TAKEN** on Proposed Termination Agreement between Fort Gratiot Charter Township and Fort Gratiot Little League, at this time.
9. Motion by Bradley, seconded by Bruckner, to appoint Connie Neese to the Fort Gratiot Parks Commission for a term expiring November 20, 2024.

POINTS OF DISCUSSION: * Two Letters of Interest: Connie Neese and John Bozich
* Township Board must appoint the position by December 20th, 2022.

Roll Call Vote, 7/0. **MOTION PASSED.**

BOARD DISCUSSION:

- New Playscape at Fort Gratiot Pond on Parker Road.
- Proposed Solar Ordinance.

CITIZENS WISHING TO ADDRESS THE BOARD:

- Chief Smith thanked the Parks Commission and congratulated participants of the Turkey Trot event.
- Pattie Bundy and Chief Smith re: Shop with a Hero, Saturday, December 10th, 2022 from 1 p.m. - 3 p.m.
- Lisa Shagena re: Disc Golf. Feels it's a good addition to our parks.

Motion by Kish, seconded by Oprita, to adjourn. Time, 8:00 o'clock p.m. Vote, Unanimous. **MOTION PASSED.**
MEETING ADJOURNED.



ROBERT D. BUECHLER, CLERK
FORT GRATIOT CHARTER TOWNSHIP

RDB/RCC/vo

ROBERT C. CRAWFORD, SUPERVISOR
FORT GRATIOT CHARTER TOWNSHIP