

MEMBERS PRESENT: CRAWFORD, OPRITA, BUECHLER, BRADLEY, KISH, BRUCKNER AND ARMBRUSTER

MEMBERS ABSENT: NONE

ALSO PRESENT: PAT SMITH, FIRE CHIEF  
 PETE IRLAND, PARKS COMMISSION  
 DEAN MARLAR, ZONING BOARD OF APPEALS  
 SHARON WILTON, ZONING ADMINISTRATOR/COMMUNITY DEVELOPMENT DIRECTOR  
 PATTI BUNDY, UTILITY BILLING CLERK

Motion by Bradley, seconded by Oprita, to approve the Minutes of the SPECIAL MEETING OF November 17<sup>th</sup>, 2021 (6 PM); and the REGULAR MEETING of November 17<sup>th</sup>, 2021 as printed and posted. Vote, Unanimous.  
**MOTION PASSED.**

**CITIZENS WISHING TO ADDRESS THE BOARD:** \* NONE

**APPROVAL OF AGENDA:**

Motion by Bruckner, seconded by Bradley, to approve the Agenda, moving Item #13, NEW BUSINESS, to be heard prior to UNFINISHED BUSINESS. Vote, Unanimous. **MOTION PASSED. AGENDA APPROVED, AS AMENDED.**

**TREASURER'S REPORT:**

GENERAL FUND	\$ 2,274,774.50
FIRE DEPARTMENT FUND	\$ 826,842.71
FIRE CAPITAL IMPROVEMENT FUND	\$ 88,040.34
POLICE PROTECTION FUND	\$ 307,861.31
TRASH / RECYCLING FUND	\$ 132,877.23
BUILDING DEPARTMENT FUND	\$ 71,292.73
UTILITY RECEIVING FUND	\$ 1,350,806.29
TOTAL	\$ 5,052,495.11
MISCELLANEOUS PROJECTS	\$ 1,729,981.48
GRAND TOTAL	\$ 6,782,476.59

Motion by Bradley, seconded by Buechler, to receive the Treasurer's Report, as given. Roll Call Vote, 7/0.  
**MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 6,782,476.59.**

**BILLS PRESENTED FOR APPROVAL:**

GENERAL FUND	\$ 20,550.62
FIRE DEPARTMENT FUND	\$ 2,779.58
FIRE CAPITAL IMPROVEMENT FUND	\$ 7,815.16
POLICE PROTECTION FUND	\$ 0.00
TRASH / RECYCLING FUND	\$ 0.00
BUILDING DEPARTMENT FUND	\$ 0.00
UTILITY RECEIVING FUND	\$ 15,016.61
TOTAL	\$ 46,161.97
MISCELLANEOUS PROJECTS (MAINT. & IMP.)	\$ 4,094.05
GRAND TOTAL	\$ 50,256.02

Motion by Kish, seconded by Oprita, to pay bills, as presented. Roll Call Vote, 7/0. **MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 50,256.02.**

**CORRESPONDENCE:**

1. St. Clair County MTA Chapter Annual Meeting at Alexander's Banquet Facility in Marysville on February 17, 2021 at 6:00 p.m. (Cost - \$25.00 per person).

Motion by Buechler, seconded by Bradley, to accept correspondence, as presented. Vote, Unanimous.  
**MOTION PASSED.**

\* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

**PUBLIC HEARING(S):** NONE

**NEW BUSINESS, ITEM #13:**

13. Motion by Buechler, seconded by Oprita, to approve the request to purchase and install *Kid's Choice Flyer Structure*, at a cost of \$46,805.00, from Miracle Play System of Michigan, at a cost of \$46,805.00.

- POINTS OF DISCUSSION:
- \* Use of General Fund Balance, reducing the Parks Commission 2022 Budget by the purchase amount.
  - \* Cost includes structure, freight on materials and installation.
  - \* Play structure is CPSC, ASTM and ADA compliant.
  - \* Purchasing now will save shipping cost on the structure itself

Roll Call Vote, 7/0. **MOTION PASSED.**

**UNFINISHED BUSINESS:** NONE

1. PROPOSED 2022 BUDGET REVIEW:

DEPARTMENT	PROPOSED 2022 BUDGET	3%
TOTAL REVENUES	10,381,061	
GENERAL FUND (DEPT. 101-000)	217,500	
TOWNSHIP BOARD (DEPT. 101-101)	56,284	
SUPERVISOR (DEPT. 101-171)	112,956	
CEMETERY (DEPT. 101-209)	56,993	
CLERK (DEPT. 101-215)	247,446	
BOARD OF REVIEW (DEPT. 101-247)	2,723	
TREASURER (DEPT. 101-253)	185,496	
ASSESSOR (DEPT. 101-257)	205,626	
ELECTIONS (DEPT. 101-262)	53,100	
GENERAL FUND OPERATIONS (DEPT. 101-265)	340,336	
ORDINANCE ENFORCEMENT (DEPT. 101-282)	7,274	
PASSPORT (DEPT. 101-283)	2,860	
DRAINS-AT-LARGE (DEPT. 101-445)	73,395	
VELMA DRIVE (DEPT. 101-446)	760	
GENERAL FUND STREET LIGHTING (DEPT. 101-448)	249,756	
COMMUNITY PLANNING & ZONING (DEPT. 101-721)	107,080	
ZONING BOARD OF APPEALS (DEPT. 101-722)	11,979	
PLANNING COMMISSION (DEPT. 101-723)	23,054	
PARKS COMMISSION (DEPT. 101-751)	50,575	
DOG PARK (DEPT. 101-753)	0	
TOWNSHIP GROUNDS MAINTENANCE (DEPT. 101-756)	397,453	
POINTE COMMUNITY BUILDING (DEPT. 101-806)	29,952	
WATER SHED PLAN (DEPT. 101-960)	4,500	
FIRE DEPARTMENT FUND (DEPT. 206)	1,179,897	
POLICE FUND (DEPT. 207)	999,113	
PARKS MILLAGE (DEPT. 208)	52,000	
TRASH FUND (DEPT. 226)	723,456	
BUILDING DEPARTMENT FUND (DEPT. 249)	165,786	
BWATC FUND (DEPT. 250)	282,173	
FIRE EQUIPMENT REPLACEMENT FUND (DEPT. 403)	362,023	
MAINTENANCE & IMPROVEMENT FUND (DEPT. 495)	389,585	
WATER / SEWER FUND (DEPT. 592)	3,730,230	
TOTAL EXPENDITURES	10,321,361	
TOTAL REVENUES LESS EXPENDITURES	59,700.00	

**UNFINISHED BUSINESS, ITEM #1, CONTINUED:**

Trustee Kish requested a Point of Privilege and spoke on his belief that Township employees and officials should not, during the COVID-19 Pandemic, accept the three (3%) percent increase when so many others are experiencing financial difficulties.

Motion by Bruckner, seconded by Bradley, to adopt the Proposed 2022 Budget Resolution (2021-027) of the Fort Gratiot Charter Township, **by Department Level**, as noted above, totaling \$ 10,321,316, which includes the change made to the Parks Commission Fund.

POINTS OF DISCUSSION:

- \* Public Hearing held and closed on November 17<sup>th</sup>, 2021
- \* Parks Budget and future plans
- \* ARPA Funds
- \* Revenue Sharing
- \* Cost of Living Increase
- \* DPW Union Contract
- \* Fire Department Fund
- \* Financial challenges

Roll Call Vote, 6/1, Kish voting no. **MOTION PASSED. 2022 BUDGET RESOLUTION, ADOPTED.**

**NEW BUSINESS:**

1. Motion by Buechler, seconded by Oprita, to adopt Resolution (2021-028) to Establish 2022 Township Boards and Commissions Per Diem Rate of Pay, effective January 1, 2022, at \$75.00 per meeting attended. Roll Call Vote, 7/0. **MOTION PASSED. RESOLUTION 2021-028, ADOPTED.**
2. Motion by Bradley, seconded by Armbruster, to adopt Resolution (2021-029) to Establish Per Diem Rate of Pay for the Representative on the Blue Water Area Transportation Commission, at \$75.00 per meeting attended, effective January 1, 2022. Roll Call Vote, 7/0. **MOTION PASSED. RESOLUTION 2021-029, ADOPTED.**
3. Motion by Kish, seconded by Buechler, adopt Resolution (2021-030) to Establish Rate of Pay at \$600.00 for the Combined March Board of Review Meetings (6 meeting minimum); and a Per Diem Rate of \$75.00 per July and December Meeting Attended for Board of Review Members, effective January 1, 2022. Roll Call Vote, 7/0. **MOTION PASSED. RESOLUTION 2021-030, ADOPTED.**
4. Motion by Crawford, seconded by Oprita, to adopt the *Resolution (2021-031) to Establish 2022 Board of Trustees Salary*, in the amount of \$ 4,636.25, effective January 1, 2022. Roll Call Vote, 5/2, Kish and Armbruster voting no. **MOTION PASSED. RESOLUTION 2021-031, ADOPTED.**
5. Motion by Buechler, seconded by Bradley, to adopt the *Resolution (2021-032) to Establish 2022 Supervisor's Salary*, in the amount of \$ 68,549.00, effective January 1, 2022. Roll Call Vote, 6/1, Kish voting no. **MOTION PASSED. RESOLUTION 2021-032, ADOPTED.**
6. Motion by Bradley, seconded by Oprita, to adopt the *Resolution (2021-033) to Establish 2022 Clerk's Salary*, in the amount of \$ 64,602.00, effective January 1, 2022. Roll Call Vote, 6/1, Kish, voting no. **MOTION PASSED. RESOLUTION 2021-033, ADOPTED.**
7. Motion by Bruckner, seconded by Buechler, to adopt the *Resolution (2021-034) to Establish 2022 Treasurer's Salary*, in the amount of \$ 59,740.00, effective January 1, 2022. Roll Call Vote, 6/1, Kish voting no. **MOTION PASSED. RESOLUTION 2021-034, ADOPTED.**
8. Motion by Oprita, seconded by Bradley, to adopt the *Resolution (2021-035) to Establish 2022 Department Head and Employee Salaries and/or Hourly Rates, per Appendix "A"*, effective January 1, 2022. Roll Call Vote, 7/0. **MOTION PASSED. RESOLUTION 2021-035, ADOPTED.**

**NEW BUSINESS, CONTINUED:**

9. Motion by Kish, seconded by Bruckner, to accept the St. Clair County School Election Coordinating Committee Agreement with Port Huron Area School District.

POINTS OF DISCUSSION: \* This Agreement is brought forward approximately every four (4) years  
\* Alternate precinct locations - Current law requires a precinct to be located in a Tax Exempt facility that is ADA compliant.

Vote, Unanimous. **MOTION PASSED.**

10. Motion by Bradley, seconded by Oprita, to adopt the 2022 Meeting Dates and Times, as follows:

BOARD OF TRUSTEES: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of each month at 7:00 p.m. at the Municipal Center;  
PLANNING COMMISSION: 2<sup>nd</sup> Tuesday of each month, as needed, at 7:00 p.m. at the Municipal Center;  
ZONING BOARD OF APPEALS: 3<sup>rd</sup> Tuesday of each month, as needed, at 7:00 p.m. at the Municipal Center;  
PARKS COMMISSION: 3<sup>rd</sup> Monday of each month at 7:00 p.m. at the Municipal Center

Vote, Unanimous. **MOTION PASSED.**

12. Motion by Kish, seconded by Bradley, to adopt 2022 Office Hours, January 1<sup>st</sup> thru December 31<sup>st</sup>, 8:00 a.m. until 4:30 p.m., Monday through Friday. Vote, Unanimous. **MOTION PASSED.**

14. Motion by Kish, seconded by Bruckner, to authorize the Township Supervisor to send a *Letter of Support to Participate in the Bridge-to-Bay Trail Wayfinding and Signage Project*, on behalf of the Township, at a cost of \$ 4,423.29.

POINTS OF DISCUSSION: \* No expenditures unless the Grant is awarded from the Wilson Foundation  
\* Sign location

Roll Call Vote, 7/0. **MOTION PASSED.**

15. Motion by Buechler, seconded by Bradley, to approve the Contract Agreement between Fort Gratiot Charter Township and Blue Water Cleaning & Restoration, for Janitorial Services for the Fort Gratiot Charter Township Municipal Center, effective December 7, 2021, at a cost of \$195.00 per week, as outlined in the Agreement.

POINTS OF DISCUSSION: \* Current cleaning company has given notice that they will no longer be able to clean the Municipal Center.  
\* Blue Water Cleaning shall furnish all labor and equipment with work performed one (1) day per week (Monday),, excluding Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve, Christmas Day New Year's Eve and New Year's Day.  
\* Additional charges would be required for Carpet Cleaning, Refinishing Tile Floors, Wall Washing or Upholstery Cleaning.

Roll Call Vote, 7/0. **MOTION PASSED.**

**BOARD DISCUSSION:**

- \* ADA Walkway Grant Application has been approved; waiting for Federal funding. (\$75,000 Matching Grant)
- \* County Parks & Recreation Newsletter
- \* Township Newsletter
- \* Possibility of cancelling December 15<sup>th</sup>, 2021 Regular Meeting, depending on Agenda items.
- \* Spicer Group the morning of December 10<sup>th</sup> to review proposal for the Recreational Park Master Plan; no date set, as yet, for proposal from PM Blough, Inc.
- \* Individual selling Trump paraphernalia throughout the area

**CITIZENS WISHING TO ADDRESS THE BOARD:**

Dave Norris regarding Winter Tax Bill. Treasurer Oprita stated they are mailed on December 1<sup>st</sup> of each year and should be arriving in mailboxes any time now. Taxes are also available to be viewed online now.

Motion by Kish, seconded by Bradley, to adjourn. Time, 7:52 o'clock p.m. Vote, Unanimous. **MOTION PASSED.**  
**MEETING ADJOURNED.**



ROBERT D. BUECHLER, CLERK  
FORT GRATIOT CHARTER TOWNSHIP

RDB/RCC/va

ROBERT C. CRAWFORD, SUPERVISOR  
FORT GRATIOT CHARTER TOWNSHIP