

MEMBERS PRESENT: CRAWFORD, OPRITA, BUECHLER, BRADLEY, KISH, BRUCKNER AND ARMBRUSTER

MEMBERS ABSENT: NONE

ALSO PRESENT: PAUL BAILEY, CPA - UHY, LLP
 PAT SMITH, FIRE CHIEF
 LISA SHAGENA, ASSESSOR
 PATTIE BUNDY, UTILITY BILLING CLERK
 SHARON WILTON, ZONING ADMINISTRATOR/COMMUNITY EVENTS COORDINATOR
 PETE IRLAND, PARKS COMMISSIONER
 COURTNEY WOLFF, PARKS COMMISSIONER
 THEO KERHOULAS, SUPERINTENDENT OF PORT HURON AREA SCHOOL DISTRICT
 PARKS COMMISSION CANDIDATES: MANDY EISENHAUER, THOMAS FRANCIS,
 HOLLY NIEMI AND ROB MONTGOMERY

Motion by Oprita, seconded by Bruckner, to approve the Minutes of the REGULAR MEETING of June 16th, 2021 as printed and posted. Vote, Unanimous. MOTION PASSED.

CITIZENS WISHING TO ADDRESS THE BOARD: * NONE

APPROVAL OF AGENDA:

Motion by Crawford, seconded by Kish, to approve the Agenda, with the addition of Item #11, NEW BUSINESS: Request funds to purchase limestone and limestone screenings for Fort Gratiot Pond. Vote, Unanimous. MOTION PASSED. AGENDA APPROVED, AS AMENDED.

TREASURER'S REPORT:

GENERAL FUND	\$ 2,267,454.31
FIRE DEPARTMENT FUND	\$ 1,141,583.40
FIRE CAPITAL IMPROVEMENT FUND	\$ 480,924.18
POLICE PROTECTION FUND	\$ 707,135.24
TRASH / RECYCLING FUND	\$ 416,396.06
BUILDING DEPARTMENT FUND	\$ 97,332.49
UTILITY RECEIVING FUND	\$ 1,002,091.60
TOTAL	\$ 6,112,917.28
MISCELLANEOUS PROJECTS	\$ 1,714,854.27
GRAND TOTAL	\$ 7,827,771.55

Motion by Kish, seconded by Bruckner, to receive the Treasurer's Report, as given. Roll Call Vote, 7/0. MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 7,827,771.55.

BILLS PRESENTED FOR APPROVAL:

GENERAL FUND	\$ 45,769.50
FIRE DEPARTMENT FUND	\$ 5,460.50
FIRE CAPITAL IMPROVEMENT FUND	\$ 7,815.16
POLICE PROTECTION FUND	\$ 252.00
TRASH / RECYCLING FUND	\$ 0.00
BUILDING DEPARTMENT FUND	\$ 0.00
UTILITY RECEIVING FUND	\$ 11,018.44
TOTAL	\$ 70,315.60
MISCELLANEOUS PROJECTS (MAINT. & IMP.)	\$ 3,500.00
GRAND TOTAL	\$ 73,815.60

Motion by Bradley, seconded by Armbruster, to pay bills, as presented. Roll Call Vote, 7/0. MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 73,815.60.

* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

CORRESPONDENCE:

1. Thank You card, from Mr. & Mrs. Elwood Brown, thanking the Township for road improvements on Spartan Drive.
2. Letter from Terry & Marcia Beck, 3211 Keewahdin Road, Lot 37, regarding high water bill and previous Board action on their request for refund. Requested reconsideration because they didn't agree with previous board action to deny their request.

Motion by Buechler, seconded by Oprita, to accept correspondence, as presented. Vote, Unanimous.

PUBLIC HEARING(S): NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

1. PAUL BAILEY, CPA WITH UHY, LLP, PRESENTING 2020 AUDIT REPORT:

Mr. Bailey summarized the Township's 2020 Audit (January 1st, 2020 through December 31st, 2020), covering the Audited Financial Statements; the Annual Financial Report with Supplementary Information; Independent Auditor's Report on Internal Control; and Audit Communication Letter.

POINTS OF DISCUSSION: * Fund Balance

Motion by Kish, seconded by Oprita, to accept the 2020 Audit Report, as presented. Roll Call Vote, 7/0.

MOTION PASSED.

2. APPOINTMENT TO THE PARKS COMMISSION VACANCY:

POINTS OF DISCUSSION: * Vacancy created by the resignation of Member Pirouz, effective 06/16/2021.
* Candidates: Holly Niemi, Thomas Francis, Rob Montgomery and Mandy Eisenhauer
Each candidate introduced themselves and answered a few brief questions presented by the Township Board and sharing some of their ideas for our Township Parks.
* The appointed candidate will have to petition and run in the 2022 August/November election.

Trustee Kish suggested a secret ballot in which each Board Member write their vote and they are tallied to narrow the field and help decide the appointment.

FIRST VOTE:	Holly Niemi -	2 votes	SECOND VOTE:	Holly Niemi -	3 votes
	Thomas Francis -	1 vote		Rob Montgomery -	2 votes
	Rob Montgomery -	2 votes		Mandy Eisenhauer -	2 votes
	Mandy Eisenhauer -	2 votes			

Supervisor Crawford announced that Holly Niemi had received the majority of votes during the second round.

Motion by Buechler, seconded by Bradley, to appoint Holly Niemi to the Parks Commission, for a remaining term to expire November, 2022. Roll Call Vote, 7/0. **MOTION PASSED.**

3. Motion by Kish, seconded by Bruckner, to adopt Resolution (2021-010) of Intent to Collect December Taxes for the St. Clair County Community College for the year 2021, at a total levy of 1.8830 Mills.

POINTS OF DISCUSSION: * SCCCC Operating 1.3895 Mills
Extra Voted Millage 0.4935 Mills
1.8830 Mills

Roll Call Vote, 7/0. **MOTION PASSED. RESOLUTION (2021-010), ADOPTED.**

4. Motion by Kish, seconded by Buechler, to approve the 2021 Request for Local Millage Distribution from the St. Clair County Parks and Recreation Commission, totaling \$54,146.00, as presented; and authorize Supervisor Crawford to sign the request on behalf of Fort Gratiot Township. Roll Call Vote, 7/0. **MOTION PASSED.**

NEW BUSINESS, CONTINUED:

5. Motion by Kish, seconded by Bradley, to accept the Proposal, from Commonwealth Heritage Group, to assist in the Grant Application to build an ADA walkway to the concrete at Keewahdin Road Beach, at a cost to the Township of \$3,100.00.
- POINTS OF DISCUSSION: * Submitted Grant Application to EGLE not approved; to be considered for approval of the grant we must provide a Michigan State Historic Preservation Office Section 106 Review.
- Roll Call Vote, 7/0. **MOTION PASSED.**
6. Motion by Armbruster, seconded by Oprita, to adopt Resolution (2021-011) Fort Gratiot Charter Township Fixed Asset Capitalization Policy to increase threshold for when the Township will consider a fixed asset as capitalized from \$1,000.00 to \$5,000.00.
- POINTS OF DISCUSSION: * Current \$1,000.00 no longer up to GFOA Standards for the threshold.
* Increase to \$5,000 was recommended by Township Auditors.
- Roll Call Vote, 7/0. **MOTION PASSED. RESOLUTION (2021-011), ADOPTED.**
7. Motion by Buechler, seconded by Armbruster, to adopt the U.S. Department of Treasury Coronavirus State and Local Fiscal Recovery Funds; and authorize the Township Supervisor to sign the form on behalf of the Township.
- POINTS OF DISCUSSION: * Required in order to be eligible for American Rescue Plan funds.
- Roll Call Vote, 7/0. **MOTION PASSED.**
8. Motion by Buechler, seconded by Kish, to adopt the Assurances of Compliance with the Civil Rights Requirements (Title VI of the Civil Rights Act of 1964); and authorize the Township Supervisor to sign the form on behalf of the Township.
- POINTS OF DISCUSSION: * Required in order to be eligible for American Rescue Plan monies.
- Roll Call Vote, 7/0. **MOTION PASSED.**
9. Motion by Armbruster, seconded by Oprita, to approve an Annual Stipend of \$5,500.00; and mileage reimbursement for the Ordinance Enforcement Officer.
- POINTS OF DISCUSSION: * Previous stipend was \$4,500.00 annually with no provision for mileage reimbursement.
* Submission of monthly report and hours and miles involved.
- Roll Call Vote, 6/1, Kish voting no. **MOTION PASSED.**
10. Motion by Oprita, seconded by Bruckner, to postpone the Regular Meeting of July 21st, 2021 until the Regular Meeting of August 4th, 2021, due to the Port Huron Rotary Club Parade. Vote, Unanimous. **MOTION PASSED. 07/21/2021 REGULAR MEETING POSTPONED UNTIL 08/04/2021.**
11. Motion by Kish, seconded by Bradley, to approve \$10,002.96 to purchase 22A limestone for the Fort Gratiot Pond North Entrance, limestone screenings for connecting walkway around Fort Gratiot Pond; and delivery, using funds received from the sale of the Vacant Parcel on Keewahdin Road (I.D. #: 74-20-017-3003-101).
- POINTS OF DISCUSSION: * Advantages vs. disadvantages of having limestone delivered as opposed to using our own equipment/personnel.
- Roll Call Vote, 6/1, Armbruster voting no. **MOTION PASSED.**

BOARD DISCUSSION:

- Fort Gratiot Charter Township Strategic Plan 2020-2022.
- Spicer Group aids communities in Receiving Recreational Grant Funds that are available.
- Blue Water Transit Electric Bus reveal - Noon, July 14th, 2021 at BWATC Main Office, 2021 Lapeer Avenue, Port Huron. (Received a 1.5 Million Dollar Federal Transportation Grant in 2018).
- 2022 Local Road System Funding Assistance Program; up to \$100,000.00 Match Money Available. Must be submitted by September.
- Looking for dates in which all Boards and Commissions can come together for a meeting.
- Representative Beeler will be addressing the Township Board at the August 4th, 2021 Regular Board Meeting.
- Blue Water Area Chamber's *Business After 5* tomorrow night (07/08/2021) at the Fort Gratiot Pond from 5:00 p.m. until 7:00 p.m.
- Fireworks - Saturday, July 10th, 2021.

CITIZENS WISHING TO ADDRESS THE BOARD:

Courtney Wolff regarding the St. Clair County Parks Millage.

Residents asked about the vacant lot on Parker Road that was once being planned for a sports area.

Theo Kerhoulas introduced himself as the Superintendent of the Port Huron Area School District. Mr. Kerhoulas said that, currently, the school district is planning on returning to full time, face to face learning in the fall and encouraged anyone with questions to contact the school district.

Motion by Kish, seconded by Buechler, to adjourn. Time, 8:30 o'clock p.m. Vote, Unanimous. **MOTION PASSED.**
MEETING ADJOURNED.



ROBERT D. BUECHLER, CLERK
FORT GRATIOT CHARTER TOWNSHIP

RDB/RCC/vo

ROBERT C. CRAWFORD, SUPERVISOR
FORT GRATIOT CHARTER TOWNSHIP