

MEMBERS PRESENT: CRAWFORD, OPRITA, BUECHLER, BRADLEY, KISH, BRUCKNER AND ARMBRUSTER

MEMBERS ABSENT: NONE

ALSO PRESENT: PAT SMITH, FIRE CHIEF  
 LISA SHAGENA, ASSESSOR  
 KEVIN PETRU, PRESBYTERIAN VILLAGE OF MICHIGAN DIRECTOR OF REAL ESTATE  
 JIM DEWEY, PORT HURON HOUSING COMMISSION  
 DAVE NORRIS  
 ROB MONTGOMERY

Motion by Bradley, seconded by Kish, to approve the Minutes of the **REGULAR MEETING** of January 6<sup>th</sup>, 2021, as printed and posted; and the **SPECIAL MEETING** of January 13<sup>th</sup>, 2021, as printed and posted. Vote, Unanimous.  
**MOTION PASSED.**

**CITIZENS WISHING TO ADDRESS THE BOARD:** \*

Robert Montgomery stated his concerns regarding PILT.

Dave Norris stated his concerns regarding PILT.

**APPROVAL OF AGENDA:**

Motion by Kish, seconded by Bruckner, to approve the Agenda, with the removal of Item #1, UNFINISHED BUSINESS: PROPOSED ORDINANCE NO. 221; remove Item #1, NEW BUSINESS: PROPOSED MUNICIPAL SERVICE AGREEMENT; and set a Special Meeting for Wednesday, January 27<sup>th</sup>, 2021, beginning at 5:30 p.m. Vote, Unanimous. **MOTION PASSED.**  
**AGENDA APPROVED, AS AMENDED.**

**TREASURER'S REPORT:**

GENERAL FUND	\$ 2,169,949.69
FIRE DEPARTMENT FUND	\$ 1,074,775.56
FIRE CAPITAL IMPROVEMENT FUND	\$ 383,745.97
POLICE PROTECTION FUND	\$ 696,758.70
TRASH / RECYCLING FUND	\$ 496,447.93
BUILDING DEPARTMENT FUND	\$ 23,812.44
UTILITY RECEIVING FUND	\$ 1,429,462.42
TOTAL	\$ 6,274,952.71
MISCELLANEOUS PROJECTS	\$ 1,322,423.87
GRAND TOTAL	\$ 7,597,376.58

Motion by Armbruster, seconded by Buechler, to receive the Treasurer's Report, as given. Roll Call Vote, 7/0.  
**MOTION PASSEED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 7,597,376.58.**

**BILLS PRESENTED FOR APPROVAL:**

GENERAL FUND	\$ 30,170.94
FIRE DEPARTMENT FUND	\$ 2,648.56
FIRE CAPITAL IMPROVEMENT FUND	\$ 0.00
POLICE PROTECTION FUND	\$ 75,237.61
TRASH / RECYCLING FUND	\$ 57,088.26
BUILDING DEPARTMENT FUND	\$ 285.00
UTILITY RECEIVING FUND	\$ 334,684.36
TOTAL	\$ 500,114.73
MISCELLANEOUS PROJECTS (MAINT. & IMP.)	\$ 3,500.00
GRAND TOTAL	\$ 503,614.73

Motion by Bruckner, seconded by Kish, to pay bills, as presented. Roll Call Vote, 7/0. **MOTION PASSED.**  
**BILLS APPROVED IN THE AMOUNT OF \$ 503,614.73.**

\* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

**SHERIFF DEPARTMENT REPORT:** Given by representative of Sheriff Department: Captain Elect, Matt Pohl

Total Calls for Service for the month of December, 2020, (346). Number of Patrol Hours, (1116). 5 Animal Complaint; 1 Assault & Battery; 28 Assist Other Depts.; 58 Assist Public; 44 B&E/Alarm; 2 B&E/Building & Vehicle; 12 Disorderly Persons; 15 Domestic Assault; 12 Fraud; 7 Harassment & Threats; 5 Juvenile Matter; 6 Larceny; 7 MDOP; 1 Narcotics; 5 PI Traffic Crash; 45 PD Traffic Crash; 10 Retail Fraud; 1 Stolen Vehicle; 32 Suspicious Incidents; 3 Trespasser; 54 Misc.: School Checks/Warrant Arrests/Follow-up/BOL, 911 Hang-ups, etc.; 83 Traffic Stops; 34 Tickets Issued.

**CITIZENS WISHING TO ADDRESS THE SHERIFF:** \*

**FIRE DEPARTMENT REPORT:** Total runs for the month of December, 2020, (137). 2 Fire; 115 Rescue/EMS; 5 Hazardous Condition (No Fire); 3 Service Calls; 6 Good Intent Calls; 6 False Alarm/False Call. Total Cost, \$ 26,689.75.

**BUILDING DEPARTMENT REPORT:** Total permits issued for the month of December, 2020 (7). 5 Residential Addition/Alteration/Repair (Val. 57,054); 2 Fence (Val. 6,000); 1 Commercial Sign (Val. 175). Total Valuation, \$63,229.00. Total Fees, \$974.50.

**PLUMBING/MECHANICAL INSPECTOR'S REPORT:** Total permits issued for the month of December, 2020 (8). 7 Mechanical; 1 Plumbing. Total Fees, \$ 1,297.00.

**ELECTRICAL DEPARTMENT REPORT:** Total permits issued for the month of December, 2020, (6). Total Fees, \$1,076.00.

**ORDINANCE ENFORCEMENT OFFICER REPORT:** NONE

**CORRESPONDENCE:**

1. Letter from Dave Norris regarding Item 1 Unfinished Business and Item 1 New Business.

Motion by Buechler, seconded by Oprita, to accept Reports & Correspondence, as presented. Vote, Unanimous.  
**MOTION PASSED.**

**PUBLIC HEARING(S):** NONE

**UNFINISHED BUSINESS:** NONE

**NEW BUSINESS:**

1. Motion by Crawford, seconded by Buechler, to accept the Supervisors recommendation and reappoint Anne Hilton, Shannon Muir and Nathan Oprita to the Township Planning Commission for a three (3) year term to expire 12/31/2023.

POINTS OF DISCUSSION: \* *Letters of Interest* to continue position on Planning Commission received from Anne Hilton, Shannon Muir and Nathan Oprita.

Roll Call Vote, 7/0. **MOTION PASSED. PLANNING COMMISSION APPOINTMENTS APPROVED.**

2. Motion by Kish, seconded by Armbruster, to appoint Robert Montgomery to the Zoning Board of Appeals for a three (3) year term to expire 12/31/2023.

POINTS OF DISCUSSION: \* Two (2) *Letters of Interest* received: Robert Montgomery and Joseph R. Bond

Roll Call Vote, 6/1, Crawford voting no. **MOTION PASSED.**

3. Motion by Oprita, seconded by Kish, to adopt the Resolution Allowing the Protest to the Board of Review by Written Petition (2021-002). Vote, Unanimous. **MOTION PASSED. RESOLUTION (2021-002) ADOPTED.**

4. Motion by Kish, seconded by Bradley, to adopt the Resolution Waiving Penalties on Untimely Filed Property Transfer Affidavits (2021-003). Roll Call Vote, 7/0. **MOTION PASSED. RESOLUTION (2021-003) ADOPTED.**

5. Motion by Kish, seconded by Armbruster, to adopt the Resolution to Adopt Poverty Exemption Income Guidelines and Asset Test (2021-004). Roll Call Vote, 7/0. **MOTION PASSED. RESOLUTION (2021-004) ADOPTED.**

**NEW BUSINESS, CONTINUED:**

6. Motion by Buechler, seconded by Bruckner, to approve the Fire Chief's request to hire Luke VanderFeyst as a Paid-on-Call Fire Fighter, at a probationary pay rate of \$11.00 per call, increasing to \$17.00 per call upon completion of probation.

POINTS OF DISCUSSION: \* Mr. VanderFeyst has Fire Fighter 1 and 2 Certificates, along with Hazmat Operations. He has finished his EMT Certification and should obtain the License by the end of March, 2021.

Roll Call Vote, 7/0. **MOTION PASSED.**

7. Motion by Kish, seconded by Bruckner, to approve the Fire Chief's request to increase Fire Fighter, Mark VanderFeyst's rate of pay from \$11.00 per run to \$17.00 per run, in accordance to the Department's SOG's, effective immediately.

POINTS OF DISCUSSION: \* Mr. VanderFeyst has completed six (6) months of Probation and his Probationary Blue Book; and Is currently enrolled in the EMT class to be completed at the end of March, 2021.

Roll Call Vote, 7/0. **MOTION PASSED.**

8. Motion by Kish, seconded by Armbruster, to approve the Fire Department's release of Brian Pedue, from the Fire Department. Vote, Unanimous. **MOTION PASSED.**

9. Motion by Bradley, seconded by Bruckner, to authorize the Township Fire Chief to increase the pay of a Probationary Fire Fighter Board approved rate of \$11.00 per call or shift hour to Board approved full pay rate of \$17.00 per call or shift hour, upon completion of Probationary requirements (per SOG's), without having to come to the Board each time for approval. Roll Call Vote, 7/0. **MOTION PASSED.**

**BOARD DISCUSSION:**

- Donation boxes at the corner of Carrigan Road and 24<sup>th</sup> Avenue remain a mess
- Blessing Box installed at entrance of Township Municipal Center
- Interviews held for Building Department Clerk. Recommendation will be presented at the January 27<sup>th</sup>, 2021 Special Meeting.
- Review of Municipal Services Agreement by attorney.

**CITIZENS WISHING TO ADDRESS THE BOARD:**

- Jim Dewey and Kevin Petru regarding Presbyterian Village Phase I & Phase II
- Rob Montgomery thanked Board for their support in his appointment to Zoning Board of Appeals.

Motion by Kish, seconded by Bradley, to adjourn. Time, 7:52 o'clock p.m. Vote, Unanimous. **MOTION PASSED.**  
**MEETING ADJOURNED.**



ROBERT D. BUECHLER, CLERK  
FORT GRATIOT CHARTER TOWNSHIP

RDB/RCC/vo

ROBERT C. CRAWFORD, SUPERVISOR  
FORT GRATIOT CHARTER TOWNSHIP