

*Robert C. Crawford, Supervisor
Robert Buechler, Clerk
Jaime Oprita, Treasurer*



*Scott Bradley, Trustee
Linda Bruckner, Trustee
George Kish, Trustee
Adam Armbruster, Trustee*

MEMORANDUM

TO: TOWNSHIP RESIDENTS
FROM: Liz Austin, Zoning Board of Appeals Recording Secretary
SUBJECT: Zoning Board of Appeals Appointments
DATE: 1/4/2021
Cc: Planning Commission, Zoning Board of Appeals, Board of Trustees

**ATTENTION ANYONE INTERESTED IN SERVING
ZONING BOARD OF APPEALS**

The Zoning Board of Appeals is responsible for administering the Fort Gratiot zoning ordinance and hearing/voting on variance/Class A designation requests after considering the recommendations of the Zoning Administrator, Building Official, DPW Superintendent and Fire Chief. Zoning Board of Appeals agenda packets are typically delivered the Friday before the meeting. Occasionally, special meetings and work sessions are necessary. Work sessions are generally held the night of the regular meeting beginning at or after 6:00PM. A commissioner/member may be removed if 6 meetings or more are missed (total, not consecutive) within 12 consecutive months. Members are expected to review all of the agenda items prior to the meeting. Thorough review of the agenda packet enables staff and petitioners a sufficient amount of time to address any concerns a member has during business hours prior to the meeting. Training opportunities are available and encourages for new and existing members throughout the year. Cost, meals and mileage are paid in advance and/or reimbursed.

The term expired on December 31, 2020 for the zoning board of appeals members below:

Zoning Board of Appeals:	First Appointed	Reappointed	Years of Service
Heather Kraus	02/07/2018	2019, 2020	3

The term dates are January 1, 2021 through December 31, 2021. Meetings are held on the third Tuesday of each month, provided there is an agenda, at 7:00PM in the Gardendale Meeting Room at the Municipal Center. Members are compensated \$75.00 per attended meeting. **Any person interested in being considered for an appointment or reappointment to the Zoning Board of Appeals must submit a letter of interest to Supervisor Robert Crawford at rcrawford@fortgratiot.us, or via drop box located to the right of the main entrance doors to the Fort Gratiot Municipal Center. Letters of interest must be received no later than 4:00pm Friday, January 15, 2021 to be considered. The appointments will be made at the January 20, 2021 Board of Trustees meeting.**