

## Fort Gratiot Charter Township PLANNING COMMISSION

The schedule lists the filing fees for applications submitted for Planning Commission review. A **cash deposit** is required prior to any review process, the initial amount to be determined by Township staff. This deposit is intended to cover any charges incurred by our outside consultants and any other fees associated with the project, including restoration of the site. Any remaining portion of this deposit may be returned upon completion or withdrawal of the proposed project. The filing fee is non-refundable.

The Township encourages developers to request a **pre-planning** meeting. Time and costs can be reduced by allowing the developers to meet with Township staff, engineers and planning consultants to discuss what is expected. After the application, filing fee and/or review fee, and a preliminary plan are received, contact the Planning Department to schedule a meeting. Please allow 7-10 days for staff to make arrangements.

<b>2020 MEMBERS &amp; FEE SCHEDULE</b>				
<b>COMMISSIONER</b>	<b>APPOINTED</b>	<b>EXPIRES</b>	<b>REQUEST</b>	<b>FILING FEE</b>
Anne Hilton	02/07/2018	12/31/2020	Rezoning (\$1,000 + public hearing)	\$ 1,500.00
Shannon Muir	02/07/2018	12/31/2020	Special Land Use (\$1,000 + public hearing)	\$ 1,500.00
Rick Mills	01/03/2007	12/31/2021	Site Plan	\$ 1,000.00
Charles Koob	12/16/2015	12/31/2021	Site Plan and Special Land Use	\$ 1,500.00
Bob Buechler, Clerk		11/20/2019	Public Hearing (additional)	\$ 500.00
Kathy Wurmlinger	08/11/2015	12/31/2019	Special Meeting (additional)	\$ 400.00
Nathan Oprita	02/06/2019	12/31/2019	Pre-Planning meeting w/staff & consultants	<i>Review deposit only</i>
<i>Commissioners are appointed to a three (3) year term. Board member appointment to correspond with elected term.</i>			<i>Review deposit due upon submittal of application or prior to a pre-planning meeting w/staff &amp; outside consultants</i>	

<b>JANUARY 2020– FEBRUARY 2021 MEETING DATES &amp; DEADLINES</b>					
<b>MEETING DATE</b> <small>(Tuesday unless otherwise posted)</small>	<b>INFO DUE</b>	<b>NOTICE/PUBLICATION DATE (DEADLINE)</b>	<b>MEETING DATE</b> <small>(Tuesday unless otherwise posted)</small>	<b>INFO DUE</b>	<b>NOTICE/PUBLICATION DATE (DEADLINE)</b>
January 7, 2020	<b>December 9</b>	December 23 (12/20)	August 11	<b>July 13</b>	July 27 (07/25)
February 11	<b>January 13</b>	January 27(01/24)	September 8	<b>August 10</b>	August 24 (08/22)
March 10	<b>February 10</b>	February 24 (02/21)	October 13	<b>September 7</b>	September 21(09/19)
April 14	<b>March 9</b>	March 23 (03/21)	November 10	<b>October 12</b>	October 26(10/24)
May 12	<b>April 13</b>	April 27 (04/25)	December 8	<b>November 9</b>	November 23(11/20)
June 9	<b>May 11</b>	May 25 (05/23)	January 12, 2021	<b>December 14</b>	December 28 (12/26)
July 14	<b>June 8</b>	June 29 (06/20)	February 9, 2021	<b>January 11</b>	January 25 (01/23)

\*Meetings are held at the Fort Gratiot Municipal Center on the 2<sup>nd</sup> Tuesday of each month at 7:00 PM unless otherwise posted. Meetings will be posted in accordance with the Open Meetings Act PA 267 of 1976, as amended, and business will be conducted in accordance with the Zoning Enabling Act, PA 110 of 2006, as amended.

All correspondence should be sent directly to the Planning Department. Staff will forward all necessary information to other reviewing Township agencies (i.e., planner, engineer, etc.) However, if the project requires permits from outside agencies (i.e., MDEQ, MDOT, MDNR, St. Clair County Drain Commission, St. Clair County Road Commission, etc.), the developer is responsible for acquiring such and providing proof of those permits to the Township.

The zoning ordinances can be found at the website below in **CHAPTER 38**. The online code is current through ordinance 183. Updated zoning maps and ordinances can be emailed upon request.

**Any questions, requests, etc. can be forwarded to:**

**Planning Department  
Fort Gratiot Municipal Center  
3720 Keewahdin Road  
Fort Gratiot, Michigan 48059**

**Phone (810) 385-4489 x1113 ~ Facsimile (810) 385-9010**

**Email: [swilton@fortgratiottwp.org](mailto:swilton@fortgratiottwp.org) Online Code of Ordinances: [www.municode.com](http://www.municode.com)**