

MEMBERS PRESENT: CRAWFORD, OPRITA, BRADLEY, KISH, BRUCKNER AND MONTGOMERY
 MEMBERS ABSENT: BUECHLER
 ALSO PRESENT: PAT SMITH, FIRE CHIEF
 LISA SHAGENA, ASSESSOR
 BILL SHAGENA, FIRE DEPARTMENT
 STEPHEN JONES, ASSESSING DEPARTMENT

Motion by Kish, seconded by Bruckner, to approve the Minutes of the **REGULAR MEETING** of January 15th, 2020, as printed and posted. Vote, Unanimous. **MOTION PASSED.**

CITIZENS WISHING TO ADDRESS THE BOARD: * NONE

APPROVAL OF AGENDA:

Motion by Bradley, seconded by Oprita, to approve the Agenda, as printed and posted. Vote, Unanimous. **MOTION PASSED.**

TREASURER'S REPORT:

GENERAL FUND	\$	1,351,526.68
FIRE DEPARTMENT FUND	\$	426,779.34
FIRE CAPITAL IMPROVEMENT FUND	\$	172,205.11
POLICE PROTECTION FUND	\$	156,037.21
TRASH / RECYCLING FUND	\$	59,888.75
BUILDING DEPARTMENT FUND	\$	20,779.45
UTILITY RECEIVING FUND	\$	1,921,834.98
TOTAL	\$	4,109,051.52
MISCELLANEOUS PROJECTS	\$	1,482,562.87
GRAND TOTAL	\$	5,591,614.39

Motion by Bradley, seconded by Montgomery, to receive the Treasurer's Report, as given. Roll Call Vote, 6/0. **MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 5,591,614.39.**

BILLS PRESENTED FOR APPROVAL:

GENERAL FUND	\$	133,577.92
FIRE DEPARTMENT FUND	\$	253,320.25
FIRE CAPITAL IMPROVEMENT FUND	\$	7,815.16
POLICE PROTECTION FUND	\$	0.00
TRASH / RECYCLING FUND	\$	55,283.09
BUILDING DEPARTMENT FUND	\$	0.00
UTILITY RECEIVING FUND	\$	363,841.35
GRAND TOTAL	\$	813,837.77

Motion by Montgomery, seconded by Kish, to pay bills, as presented. Roll Call Vote, 6/0. **MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 813,837.77.**

CORRESPONDENCE:

1. Comcast's notification of changes to Xfinity TV Channel Lineup.
2. State of Michigan Public Service Commission Notice of Hearing for the Gas Customers of SEMCO Energy Gas Company (Case No. U-20551)

Motion by Montgomery, seconded by Oprita, to accept correspondence, as presented. Vote, Unanimous. **MOTION PASSED.**

PUBLIC HEARING(S): NONE

* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

1. Motion by Kish, seconded by Bruckner, to adopt the Performance Resolution for Governmental Agencies (2020-002), as required by MDOT for an Annual Application and Permit for Miscellaneous Operations within State Highway Right-of-Way.

POINTS OF DISCUSSION: * Annually required by MDOT for purposes of issuing to a municipal utility an Individual Permit for Use of State Highway Right-of-Way; or an Annual Application and Permit for Miscellaneous Operations within State Highway Right-of-Way.

Vote, Unanimous. **MOTION PASSED.**

2. Motion by Bradley, seconded by Bruckner, to accept the Supervisors recommendation and appoint Mr. Nathan Oprita and Mrs. Kathy Wurmlinger, to the Fort Gratiot Charter Township Planning Commission, for a four (4) year term to expire December 31st, 2024.

POINTS OF DISCUSSION: * Both, Mr. Oprita and Mrs. Wurmlinger, served on the Planning Commission and their term expired December 31st, 2019.

Roll Call Vote, 6/0. **MOTION PASSED.**

3. Motion by Bradley, seconded by Oprita, to approve the purchase of a 900 Volt Surge Suppression System for Township Municipal Center, from Marshall E. Campbell Company, at a total cost of \$ 3,861.38.

POINTS OF DISCUSSION: * 900 volt protection.
* Cost does not include wiring and installation.
* Three surge issues last summer, each causing issues to different systems within the building.

Roll Call Vote, 6/0. **MOTION PASSED.**

4. Motion by Kish, seconded by Bruckner, to accept the Proposal, from Wolverine Fireworks Display, Inc., for a Fireworks Display at 4888 Parker Road on June 27, 2020 (or rain date June 28, 2020), at a cost of \$14,500.00; and authorize the Township Supervisor to sign the Contract Agreement on behalf of the Township.

POINTS OF DISCUSSION: * Proposal includes Labor and Insurance

Roll Call Vote, 6/0. **MOTION PASSED.**

5. Motion by Kish, seconded by Bradley, to approve the transfer of \$6,569.40 from Donations - Special Events (101-000-674-001) to Special Events (101-721-950-000). Roll Call Vote, 6/0. **MOTION PASSED.**

6. Motion by Bruckner, seconded by Bradley, to approve the posting (In-House and on Social Media); and hiring of a Full-Time DPW Utilities Worker, at a pay rate of \$ 24.02 - \$ 27.30 per hour, in accordance with the DPW Union Contract, effective March 1, 2020.

POINTS OF DISCUSSION: * Maurice Roe will be retiring as of February 29, 2020

Roll Call Vote, 6/0. **MOTION PASSED.**

7. Motion by Kish, seconded by Oprita, to grant the Assessor's request to post (In House and on Social Media); and hire a Part-Time Assessing Department Clerk, for 22 TO 28 hours per week, at a pay rate of \$12 to \$15 per hour, based on experience.

POINTS OF DISCUSSION: * Will require MCAT or MCAO (Level 2) Certification. If applicant doesn't have this Certification, they will be required to work toward it at the 1st available class offered after hire date.
* Posting on 02/06/2020 with a deadline of 03/06/2020

Roll Call Vote, 6/0. **MOTION PASSED.**

8. Motion by Kish, seconded by Bradley, to grant the Assessor's request to post (In House and on Social Media); and hire Part-Time Seasonal Field Assistants, at a pay rate of \$10.50 per hour, not to exceed 28 hours per week.

POINTS OF DISCUSSION: * Posting 02/06/2020 with a deadline of 03/06/2020.

Roll Call Vote, 6/0. **MOTION PASSED.**

NEW BUSINESS, CONTINUED:

9. Motion by Bradley, seconded by Montgomery, to approve the Assessor's request promote Stephen Jones to Full-Time Assessing Assistant, working 37.5 hours per week at a pay rate of \$16.50 per hour, effective March 2nd, 2020.

POINTS OF DISCUSSION: * Steve has been employed with the Township Assessing Department since May of 2017; and is, currently, taking classes for the MAAO (Level 3)

Roll Call Vote, 6/0. **MOTION PASSED.**

10. Motion by Kish, seconded by Bruckner, to approve the Assessor's request to participate with the St. Clair County Board of Commissioners and the St. Clair County Equalization Department, to purchase 2020 Flyover Mapping of the Township, with a 3" buy-up, at a cost of \$3,650.99 to the Township; and authorize the Township Supervisor to sign the Agreement with Agreement on behalf of the Township.

POINTS OF DISCUSSION: * Working with St. Clair County Board of Commissioners and St. Clair County Equalization Dept.
* One time purchase; 5 year Agreement
* Purchased in 2015

Roll Call Vote, 6/0. **MOTION PASSED.**

11. Motion by Bradley, seconded by Montgomery, to approve the Fire Chief's request to send out a "Request for Proposal" for a Mini-Pumper/Rescue, to replace Rescue 21, a 2006 Ford F-450.

POINTS OF DISCUSSION: * Last year's repair costs were approximately \$8,000 and was out of service at least 3 times.
* Proposals due March 1st, 2020
* Recommendation for purchase will be brought back to Board for approval.

Roll Call Vote, 6/0. **MOTION PASSED.**

12. Motion by Crawford, seconded by Bruckner, to approve the Annual Agreement provided by BMJ Engineers & Surveyors, Inc., with Fort Gratiot Charter Township, for Engineering & Surveying Services; and authorize the Township Supervisor to sign the Agreement on behalf of the Township. Roll Call Vote, 6/0. **MOTION PASSED.**

BOARD DISCUSSION:

- Update on possible Grants available for financing some of the costs for installing utilities on Parker Road North of Keewahdin.
- Discussion regarding Little League plans for sports area
- Great Lakes Water Authority working with getting final easements needed for the North link of the bike path to hook-up with Burtchville Township to the Fort Gratiot County Park.

CITIZENS WISHING TO ADDRESS THE BOARD:

Dave Norris regarding sledding hill.

Motion by Kish, seconded by Bruckner, to adjourn. Time, 7:56 o'clock p.m. Vote, Unanimous. **MOTION PASSED.**
MEETING ADJOURNED.


ROBERT D. BUECHLER, CLERK
FORT GRATIOT CHARTER TOWNSHIP

ROBERT C. CRAWFORD, SUPERVISOR
FORT GRATIOT CHARTER TOWNSHIP

RDB/RCC/vo