

MEMBERS PRESENT: CRAWFORD, OPRITA, BUECHLER, BRADLEY, BRUCKNER AND MONTGOMERY  
 MEMBERS ABSENT: KISH  
 ALSO PRESENT: LISA SHAGENA, ASSESSOR

Motion by Montgomery, seconded by Oprita, to approve the Minutes of the **SPECIAL MEETING** of July 31<sup>st</sup>, 2019, as printed and posted. Vote, Unanimous. **MOTION PASSED.**

**CITIZENS WISHING TO ADDRESS THE BOARD:** \* NONE

**APPROVAL OF AGENDA:**

Motion by Bradley, seconded by Bruckner, to approve the Agenda, with the addition of Item #7, NEW BUSINESS: Appointment of Bob Buechler as the Blue Water Area Transportation Commission's alternate representative for the Township. Vote, Unanimous. **MOTION PASSED. AGENDA APPROVED, AS AMENDED.**

**TREASURER'S REPORT:**

GENERAL FUND	\$	1,900,799.82
FIRE DEPARTMENT FUND	\$	781,213.97
FIRE CAPITAL IMPROVEMENT FUND	\$	249,790.56
POLICE PROTECTION FUND	\$	599,555.36
TRASH / RECYCLING FUND	\$	362,101.56
BUILDING DEPARTMENT FUND	\$	17,521.86
UTILITY RECEIVING FUND	\$	1,512,671.25
TOTAL	\$	5,423,654.38
MISCELLANEOUS PROJECTS	\$	1,626,219.63
GRAND TOTAL	\$	7,049,874.01

Motion by Montgomery, seconded by Buechler, to receive the Treasurer's Report, as given. Roll Call Vote, 6/0. **MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 7,049,874.01.**

**BILLS PRESENTED FOR APPROVAL:**

GENERAL FUND	\$	104,741.63
FIRE DEPARTMENT FUND	\$	4,289.95
FIRE CAPITAL IMPROVEMENT FUND	\$	0.00
POLICE PROTECTION FUND	\$	63,359.23
TRASH / RECYCLING FUND	\$	55,429.13
BUILDING DEPARTMENT FUND	\$	1,607.00
UTILITY RECEIVING FUND	\$	12,881.12
TOTAL	\$	242,308.06
MISCELLANEOUS PROJECTS (MAINT. & IMP.)	\$	82,170.50
GRAND TOTAL	\$	324,478.56

Motion by Bradley, seconded by Bruckner, to pay bills, as presented. Roll Call Vote, 6/0. **MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 24,478.56.**

**SHERIFF DEPARTMENT REPORT:** Given by representative of Sheriff Department: Sargent Singleton

Total Calls for Service for the month of May, 2019, (396). Number of Patrol Hours, (930). 10 Animal Complaint; 2 Assault & Battery; 61 Assist Other Depts.; 63 Assist Public; 4 B&E of Building/Vehicle; 23 B&E/Alarm; 5 Disorderly Persons; 13 Domestic Assault; 7 Fraud; 9 Harassment & Threats; 4 Juvenile Matter; 7 Larceny; 1 MDP; 3 PI Traffic Crash; 21 PD Traffic Crash; 7 Retail Fraud; 5 Stolen Vehicle; 31 Suspicious Incidents; 6 Trespasser; 86 Misc. School Checks/Warrant Arrests/Follow-up/BOL, 911 Hang-ups, etc.; 147; Traffic Stops; 59 Tickets Issued.

Total Calls for Service for the month of June, 2019, (383). Number of Patrol Hours, (900). 13 Animal Complaint; 3 Assault & Battery; 29 Assist Other Depts.; 61 Assist Public; 4 B&E of Building/Vehicle; 41 B&E/Alarm; 1 Child Abuse/Neglect; 7 Disorderly Persons; 10 Domestic Assault; 4 Fraud; 10 Harassment & Threats; 2 Juvenile Matter; 4 Larceny; 4 MDP; 1 Narcotics; 5 PI Traffic Crash; 36 PD Traffic Crash; 7 Retail Fraud; 2 Sex Offense; 1 Stolen Vehicle; 40 Suspicious Incidents; 5 Trespasser; 93 Misc. School Checks/Warrant Arrests/Follow-up/BOL, 911 Hang-ups, etc.; 120; Traffic Stops; 56 Tickets Issued.

Total Calls for Service for the month of July, 2019, (406). Number of Patrol Hours, (930). 18 Animal Complaint; 1 Assault & Battery; 33 Assist Other Depts.; 45 Assist Public; 7 B&E of Building/Vehicle; 37 B&E/Alarm; 2 Child Abuse/Neglect; 12 Disorderly Persons; 9 Domestic Assault; 8 Fraud; 7 Harassment & Threats; 6 Juvenile Matter; 14 Larceny; 3 MDP; 4 PI Traffic Crash; 40 PD Traffic Crash; 7 Retail Fraud; 1 Robbery; 3 Sex Offense; 1 Stolen Vehicle; 36 Suspicious Incidents; 8 Trespasser; 104 Misc. School Checks/Warrant Arrests/Follow-up/BOL, 911 Hang-ups, etc.; 112 Traffic Stops; 44 Tickets Issued.

\* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.



**CITIZENS WISHING TO ADDRESS THE SHERIFF:**

Mr. Marlar regarding drivers doing burnouts at North River & Wooded Twigs between 9 am and early afternoon.  
Mrs. Bruckner regarding ORV's around Connie Lane.

**FIRE DEPARTMENT REPORT:** Total runs for the month of May, 2019, (140). 4 Fire; 108 Rescue/EMS; 4 Hazardous Condition (No Fire); 13 Service Calls; 8 Good Intent Calls; 2 False Alarm/False Call; 1 Severe Weather. Total Cost, \$27,586.25.

Total runs for the month of June, 2019, (137). 110 Rescue/EMS; 3 Hazardous Condition (No Fire); 10 Service Calls; 8 Good Intent Calls; 6 False Alarm/False Call. Total Cost, \$24,604.50.

Total runs for the month of July, 2019, (121). 3 Fire; 95 Rescue/EMS; 9 Hazardous Condition (No Fire); 5 Service Calls; 6 Good Intent Calls; 3 False Alarm/False Call. Total Cost, \$22,783.50.

**BUILDING DEPARTMENT REPORT:** Total permits issued for the month of May, 2019, (31). 1 New Homes (Val. \$150,000); 7 Residential Addition/Alteration/Repair (Val. 36,272); 6 Residential Accessory Structure (Val. 62,250); 9 Fence (Val. 12,350); 4 Deck/Porch (Val. 4,550); 1 Manufactured Mobile Homes (Val. 6,000). 1 Pool (Val. 35,000); 1 Commercial Addition/Alteration/Repair (Val. 45,600); 1 Sign (Val. 15,500). Total Valuation, \$ 367,522.00. Total Fees, \$ 4,376.50

Total permits issued for the month of June, 2019, (43). 3 New Homes (Val. \$419,000); 20 Residential Addition/Alteration/Repair (Val. 211,049); 2 Residential Accessory Structure (Val. 1,500); 6 Fence (Val. 19,568); 6 Deck/Porch (Val. 37,300); 1 Pool (Val. 32,000); 1 Commercial Addition/Alteration/Repair (Val. 150,000); 1 Sign (Val. 1,078). Total Valuation, \$ 871,495.00. Total Fees, \$ 8,451.00.

Total permits issued for the month of July, 2019, (39). 1 New Homes (Val. \$850,000); 15 Residential Addition/Alteration/Repair (Val. 180,350); 4 Residential Accessory Structure (Val. 18,400); 9 Fence (Val. 13,550); 4 Deck/Porch (Val. 18,400); 2 Pool (Val. 10,600); 1 New Commercial Structure (Val. 168,999); 1 Commercial Addition/Alteration/Repair (Val. 5,000); 1 Sign (Val. 935); 1 Commercial Zoning Compliance (Val. 13,615). Total Valuation, \$ 1,278,850.00. Total Fees, \$ 9,014.00.

**PLUMBING/MECHANICAL INSPECTOR'S REPORT:** Total permits issued for the month of May, 2019, (14). 12 Mechanical (1,665.00); 2 Plumbing (263.00). Total Fees, \$ 1,928.00.

Total permits issued for the month of June, 2019, (14). 14 Mechanical (1,850.00); 4 Plumbing (717.00). Total Fees, \$ 2,567.00.

Total permits issued for the month of July, 2019, (24). 19 Mechanical (3,449.50); 5 Plumbing (941.00). Total Fees, \$ 4,390.50.

**ELECTRICAL DEPARTMENT REPORT:** Total permits issued for the month of May, 2019, (10). Total Fees, \$1,727.00.

Total permits issued for the month of June, 2019, (12). Total Fees, \$2,135.00.

Total permits issued for the month of July, 2019, (17). Total Fees, \$3,278.00.

**ORDINANCE ENFORCEMENT OFFICER REPORT:** Total complaints in the month of May, 2019, (16). 8 Blight; 2 RV Storage; 3 Unlicensed Vehicle; 3 Misc. Ord. Violations.

Total complaints in the month of June, 2019, (18). 3 Blight; 8 High Grass/Noxious Weeds; 1 Unlicensed Vehicle; 5 Misc. Ord. Violations; 1 Misc. Code Violation.

Total complaints in the month of July, 2019, (16). 5 Blight; 3 High Grass/Noxious Weeds; 1 RV Storage/Parking; 1 Unlicensed Vehicle; 6 Misc. Ord. Violations.

**CORRESPONDENCE:**

1. State of Michigan Department of Environment, Great Lakes and Energy's *Drinking Water Revolving Fund* Notice of Public Hearing on August 21, 2019 at 1:30 p.m. in the Edward Hutchinson Conference Room, Atrium Level South, Constitution Hall, 525 W. Allegan, Lansing, MI. Written comments will be received until 5 p.m. August 28, 2019. (Dated 07/19/2019). (571)284-5433; or [Michigan.gov/EGLE](http://Michigan.gov/EGLE)
2. State of Michigan Public Service Commission Notice of Hearing for DTE Electric Company customers (Case No. U-20373) requesting approval of its biennial review of its Energy Waste Reduction ("EWR") Plan and authority to implement EWR surcharges. Public Hearing on September 4, 2019 at 9:30 am at the Michigan Public Service Commission, 7109 West Saginaw Highway, Lansing, MI 48917. (link: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets))
3. U.S. Department of Homeland Security's notification of a Flood Risk Study Workshop that will result in the publication of a revised Preliminary Flood Insurance Study and Flood Insurance Rate Map, to be held August 27, 2019 from 1:30 p.m. to 4:00 p.m. at the Lexington Community Center, 6964 Huron Avenue, Lexington, MI 48450. (link: <http://arcg.is/001Dvf>)

Motion by Bradley, seconded by Buechler, to accept Reports and Correspondence, as presented. Vote, Unanimous.  
**MOTION PASSED.**

**PUBLIC HEARING, CONTINUED:** NONE

**UNFINISHED BUSINESS:** NONE

**NEW BUSINESS:**

1. Motion by Crawford, seconded by Bradley, to approve hiring Sharon Wilton for the Full-Time position of Community Development Coordinator, at a rate of \$ 17.95 per hour, effective September 3<sup>rd</sup>, 2019.

Letters of Interest received from: Lisa Johnson (07/28/2019 via email)  
William E. Shanahan (07/29/2019)  
Kimberly Francisco (07/30/2019)  
Sharon Wilton (07/31/2019)  
Lisa M. McGuffin (08/01/2019)  
Courtney M. Wolff (08/01/2019)  
Jon Hardman (08/02/2019)  
Lindsay Sheckler (08/04/2019 via email)

POINTS OF DISCUSSION: \* \$35,000 starting base with a proposed increase of \$1,500 after completing the Michigan State University Extension's Citizens Planner Course; and another increase of \$1,500 upon completion of the Zoning Administrator Certification.

Roll Call Vote, 6/0. **MOTION PASSED.**

2. Motion by Bruckner, seconded by Oprita, to appoint Robert Buechler, Clerk, as Township Representative on the Planning Commission, for a term to expire 11/20/2020. Roll Call Vote, 6/0. **MOTION PASSED.**
3. Motion by Montgomery, seconded by Bradley, to authorize the Township Supervisor to sign the *Memorandum of Agreement* with T.J. Schmidt & Company, for carnival services commencing Thursday, June 25, 2020 thru Sunday, June 28, 2020 at the Birchwood Mall, during the Fort Gratiot Blue Water Cruise Weekend. Roll Call Vote, 6/0. **MOTION PASSED.**
4. Motion by Montgomery, seconded by Buechler, to adopt the Emergency Support Plan (PROMULGATION) in support to the St. Clair County Comprehensive Emergency Management Program (Resolution 2019-013); and authorize the Township Supervisor and Township Clerk to sign on behalf of the Fort Gratiot Charter Township Board of Trustees. Roll Call Vote, 6/0. **MOTION PASSED.**
5. Motion by Oprita, seconded by Montgomery, to approve the Building Inspector's request to hire Paul Shamka as back-up Mechanical/Plumbing Inspector, on as "as-needed" basis.  
POINTS OF DISCUSSION: \* Current back-up Inspector, Bill Karas, no longer interested in serving as back-up inspector.  
Roll Call Vote, 6/0. **MOTION PASSED.**
6. Motion by Montgomery, seconded by Buechler, to accept the Letter of Resignation from Michael Vanover from the Parks Commission, effective August 8, 2019. Vote, 5/2, Bradley and Crawford voting no. **MOTION PASSED.**
7. Motion by Bruckner, seconded by Oprita, to appoint Bob Buechler as Alternate Representative for the Township of the Blue Water Area Transportation Commission. Vote, Unanimous. **MOTION PASSED.**



**BOARD DISCUSSION:**

- 2020 Local Road Funding Assistance Program
- Collins Road Water Tower 2020 Maintenance. City of Port Huron to assist when not in operation.
- Keewahdin Road / Cole Road (all vacant parcels) - Property Sale and going out to bids to realtors.

**CITIZENS WISHING TO ADDRESS THE BOARD:** NONE

Motion by Montgomery, seconded by Bradley, to adjourn. Time, 7:40 o'clock p.m. Vote, Unanimous.  
**MOTION PASSED. MEETING ADJOURNED.**



ROBERT D. BUECHLER, CLERK  
FORT GRATIOT CHARTER TOWNSHIP

ROBERT C. CRAWFORD, SUPERVISOR  
FORT GRATIOT CHARTER TOWNSHIP

RDB/RCC/vo